Minutes of the Board of County Commissioners Regular Meeting held on June 07, 2018 at 9:00 AM in the Commissioners Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the Meeting to Order

Chairman Jarvies called the meeting to order at 9:00 AM.

Members present were: Mitchell Jarvies- Chairman
Steve McCarroll- Vice- Chair
John Sandoval- Vice- Chair
Tressesa Martinez- County Admn.

Also present were Nick Sarmiento- County Attorney, Connie Ricci- HR and AnnaBelle Gomez Deputy County Clerk & Recorder.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.

Prayer: Comm. Sandoval gave the opening prayer.

Approval of Agenda
Motion to approve the agenda as presented: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Approval of Minutes
Motion to approve the minutes of the May 17, 2018 Payroll Meeting: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

Approval of Payroll and Accounts Payables

Motion to approve payroll and accounts payables: Comm. McCarroll/Second: Comm. Sandoval

3-0 motion carried unanimously.

Public Comment: None

Correspondence- Tressesa Martinez- County Admn.
Tressesa, County Adm'n. stated that she received a letter from the Conejos County Housing Authority requesting for two board members, she published it, she did receive one from Sandra Romero who would like to serve on the board.

Chrmn. Jarvies entertained a motion to appoint Sandra Romero to the Housing Authority Board.

Comm. McCarroll made the motion/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Tressesa will send Sandra a letter confirming the appointment.

**Nick Sarmiento- County Attorney- Sales Tax Discussion**

Mr. Sarmiento stated that the resolution is on drafting right now for a sales tax and a use tax, he just needs some direction from the Board as the percentage; he needs that to include the estimated tax generated in the resolution itself.

Comm. Sandoval asked: A Use Tax?

Mr. Sarmiento stated a use tax on the consumption of motor vehicles in the county; if a resident of Conejos County bought a vehicle in Alamosa they would pay a Use Tax to Conejos County.

Tressesa, County Adm'n. asked about a sales tax for motor vehicles.

Comm. Sandoval said that he does not like the idea of both a Use Tax and a Sales Tax, also a Use Tax is more confusing.

Mr. Sarmiento clarified that if you buy a vehicle you have to pay the state sales tax 2.90% plus the tax in your county, after you buy that vehicle then it becomes a use tax, every year you register it we will get a tax off it.

Comm. Sandoval liked the idea of just a 2.5% sales tax.

Chrmn. Jarvies felt that if people don’t understand the Use Tax they will probably say no.

Mr. Sarmiento stated that he will contact the state to see if his understanding is correct in terms of motor vehicle.
The board agreed to go with a 2.5% County Sales Tax, and discussed the amount that could be generated.

**Ramon Cisneros-Dog Kennel Concern**

Ms. Cisneros, 6649 St Hwy 112, Del Norte, Colo.

Ms. Cisneros stated that she is here requesting that the board set a moratorium on commercial dog breeders, no more breeders in the City of La Jara or Conejos County, the County has not implemented any kind of code to operate or control any commercial dog breeding facilities, there is nothing in federal or state law that precludes the town, city or county from implementing a more stringent pet/animal control facility that exceeds the minimum requirement- the minimum requirement are currently your federal and state laws, there is nothing that says you cannot do that, there is nothing that precludes you from implementing a yearly county breeding facility operating for the sole purpose of hiring a part time person to go out there and inspect these facilities to insure they are not growing and are kept within whatever standards if you are going to make standards for those facilities, because there is nothing in place, changes currently are approved at state level per the Colorado Law when an individual wants to make a change to his or her facility all they have to do is put it in writing and they go apply for their annual permit, those changes are left up to the state to say yes we are going to allow you to whatever changes you are going to make.

Ms. Cisneros proceeded to read the following: Inspections are conducted at state level PAFCA facilities there is a state law, maybe and their routine normally comes out to a facility every 3 years to do an inspection, they require the breeder to submit yearly inspections, there is no oversight as to how the facilities are run and what is taking place, furthermore the county does not require a homeowner to obtain a permit to build a shed that is less than 120 square feet, that can continue to grow without the county knowing that they are building more, used an example of a breeding facility that is 18x96 ft long, described how many dogs could be bred per cycle per level; this is for the money, talked about the Eskimo Spit they can get 600.00 per dog, the county has not implemented any setbacks, noise mitigation, sanitary requirements in regards to the waste, carcass disposal, the health and rights of the residents of the County have not been taken into consideration, environment pollutants, dog feces are the number one most common carriers of different worms, that in itself should be enough to have the county set a moratorium on dog breeding facilities, once those particles are dry they can be carried up to 600 miles,
everybody in the surrounding areas are affected by that, the homeowners rights should not be violated, it is your job to do the best of your ability to protect everyone and yes I understand that not all are going to get what we are going to get but safeguards need to be in place, the land I bought here I had to take a second job to make those payments, other people had to do sacrifices for their homes, Linda said that there were no other dog breeding facilities, I have never held back on my researches, talked about the dog breeders web site in the State of Colorado, there are 3 non licensed dog breeders in Sanford and one here in town, you have one licensed and the additional 4 that are in town, they should be a commercial dog breeders because of the amount of dogs that they are breeding, they would fall into that criterias, he has the name of the one from Sanford, in the whole valley Conejos is the number one for dog breeders based off the web site, Alamosa and Saquache have one, you have to seriously set a moratorium for the people’s health and to protect the surrounding landowners by doing some type of setback, this commercial industry does not bring any jobs to this area, they should have brought the leaders of the church because I know the Amish are expert woodworking people, they would have told you we anticipate 5-6,7,8 more businesses going up, they could have bought a piece of property subdivided it, put in a well and put in a sewer in two sections, you could have said we will allow that business but we would allow it to be here until you have some kind of containment of what that business is operating, today as I go to get my oil or tire changed they pass that tax to you, talked about a usage fee.

Comm. Sandoval stated that under the county regulation I believe it is 4 pairs which considers it commercial, in my opinion correct me if I am wrong, you want us to put a moratorium that would say 4 or more are on hold until we can decide if when there needs to be more regulations, anybody can get up to 3 dogs that nobody can change unless you change it to three breeding pairs, what’s to stop them from putting 3 and their neighbors to getting 3.

Ramona stated that when you are talking 3 that to me does not make a bigger nuisance, when you are telling me that I am going to have 50 dogs, 10 or 12 dogs you will have x amount of puppies every 3 months or depending on the cycles.

Linda stated that just to clarify our Land Use Code definition: “A lot or building in which 4 or more dogs or cats are at least 4 months of age are kept commercially for board, propagation or sale, a location for housing, breeding, exhibiting, researching, rehabilitating and any non-domestic animal as identified by Colorado Division of Wildlife.
Chrmn. Jarvies stated that we are getting a little bit back to the application, you are here to ask for a moratorium, and I will tell you that we have discussed that and we will probably put something in place, we are looking towards that, we are starting to discuss permits, we are still reviewing that, we appreciate you asking for the moratorium; that is something that we need to look at.

Comm. Sandoval asked is your moratorium in place to stop further places from being permitted for that or to put strict regulations so that in the event that we do get more that we have a better guideline to follow.

Ramona stated that she believes the two go in hand, if you have a moratorium and you don’t have a way to ensure it not continuing to grow, right now changes to a facility don’t come through you guys, the growth is left up to the state because you don’t have anything in place.

Linda stated that they had a Planning Commission Meeting last night, they have made a recommendation in form of a motion to ask you initiate a moratorium on kennel applications.

Nick Sarmiento stated that the Planning Commission also recommended that it be a 6 month moratorium, the purpose of the moratorium is to gather information, draft up regulations, and if the Board of County Commissioners decide to amend zoning code to add these standards of approval for kennels (breeding or kennels), this is just a gathering phase, the moratorium will serve to stop any further applications from being heard at the Planning Commission and also here.

Comm. Sandoval asked: how does that moratorium affect the two current applications.

Nick Sarmiento stated that it will not affect and cannot affect those two current applications that are currently pending.

Ramona thanked the board for taking time to hear her concerns.

**Erin and Cathy Garcia- Senator Cory Gardner’s Office**

Erin stated that she has replaced Charlotte, they are still coming to the Alamosa Office and are working on a some policies which some are state wide and just trying to figure out what everybody is up to, talked about the big NRCS grant which includes Conejos county.
Tressesa County Administrator asked if they received the SRS funding, did both 2017 and 2018 get approved, wanted to know if they are going to get the 2018 this year.

Cathy stated that as far as she understands that they should receive the 2018 by around October 1st.

Tressesa stated that they received $236,000.00 more or less this year.

**Naomi Keys- County Assessor- Abatements**

Naomi presented several abatements for approval.

Motion to approve the following abatements: Comm. McCarroll/Second Comm. Sandoval

<table>
<thead>
<tr>
<th>NAME</th>
<th>YEAR</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>CONSEUO BELL &amp; PATRICIA GARCIA</td>
<td>2017</td>
<td>$2,397.58</td>
</tr>
<tr>
<td>KENNETH C CASEY INC</td>
<td>2016</td>
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<tr>
<td>KENNETH C CASEY INC</td>
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<tr>
<td>WSQ SOLAR COMPANY LLC</td>
<td>2017</td>
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</tbody>
</table>

3-0 Motion carried unanimously.

Naomi stated that they picked up personal property on the solar this year, so amounts are pretty good, they are over $100,000 in actual value for each of them.

Comm. Sandoval asked Naomi to explain whether the railroad owes money or they don’t, are they exempt are they pre-emption, everybody says they owe but nobody makes they pay.

Naomi stated that they are state assessed property, what happens is the state takes the company value, because it is spread through several counties or states, they take that whole company value and they deviate it out between counties and states, they send an amount to us we pick it up then Mack tries to collect on it, what has happened with the San Luis and Rio Grande RR they owe big amounts to Alamosa, Conejos, Rio Grande, and other counties, she believes 2015 was the last time they paid, gave an example of how to collect on real property if they have not paid, on personal property that you use for a business you cannot not move that but you can’t do that with the railroad because they are assessing the railroad track.
Tressesa- County Admn. stated right now they owe Conejos County over 700,000.00, our share would be about $80,000.00 and the municipalities would get the rest, mentioned that it will be discussed at CCI.

Nick Sarmiento asked if he can get authority he can start a discussion with them.

Naomi- County Assessor mentioned that the Treasurer’s Association have been talking about what they can do but I don’t think anyone has come up with anything.

**Nathan Ruybal- Clerk’s Discussion**

Nathan County Clerk stated that he would like to give an update on some of the things that are upcoming in the office, we are having a 35 year lead in technology in the Dept. of Motor Vehicle software, some of that equipment has already come in but there will be a closure in the office on August 1st thru August 03rd for all business, on those days we will be preparing for the launch date of August 6th, we will ask for patience because it is new, the first training will be in Del Norte, AnnaBelle and I will go on the week of the 9th thru the 12th in July, Marci and Kim will attend on the 16th-19th, there will be only two persons in the office, since Kim will be new I have decided to be closed for the half hour for lunch, there will be another training in Denver on 23rd thru-25th of July, would like to request the scheduling of the July meetings, the 13th would not be beneficial for us to have someone to take minutes and have the office covered as well.

Tressesa- County Admn. asked if he is requesting that the meeting on the 15th be changed to the 13th, they can if they don’t have public hearings.

Nathan said yes if they can change that meeting to the 13th instead of the 15th.

There was a short discussion on using the website to include dates of meetings, etc.

Chrmn. Jarvies asked if on the office hours and meetings could Nathan communicate with plenty of time when they will be closed.

Nathan stated that we will be putting up signs, on the renewals cards we will probably put on there to please be patient while we learn the software.
Nick Sarmiento- County Attorney

Nick stated that since Erin is here he would like to bring up Colorado Dept. of Health and Environment, we are involved in some waste litigation and so are a bunch of other counties, we are trying to prevent the trash out in the community, some of the larger counties have waste sites or dumps and they are coming down hard on those counties and I don’t see the point to this, both are government agencies and what’s going on is where they are trying to impose that cost on the county itself and I am thinking we should defray those costs to the state because of the trash component, the front range has all the money but then they come and visit Conejos County and benefit from the beauty of this place but yet they don’t want to see trash, then they task us with going after the trash and then they sue us, you ask La Plata County they have one of those closed landfills but you are talking about thousands of dollars that those citizens have paid for; I think the state should have free transfer stations.

Erin stated that for all state stuff they should talk to Donald.

Cathy Garcia talked about the asbestos and Action 22 to work on those issues, she will e-mail them information.

Chrmn. Jarvies mentioned that they spent a bunch of money in conjunction with BLM to clean up and then we got a fine from the state but they did not touch BLM and the trash was on both places.

Nick Sarmiento stated they want to hit us with a $10,000.00 fine for trash that was on our property, they will waive the fee if we say it’s our fault, we are both government agencies but they are over exerting their power.

Cathy stated that they are saying EPA rules are coming down and that is not true.

Sheriff Gurule- Sheriff’s Report

Sheriff Gurule stated that the report shows actual cases filed, they have been pretty busy, other revenues are up quite a bit from last year, there has been more training for staff that is mandatory- most of them have gone through the shooting range and the shoot don’t shoot class, will be setting up CPR classes, vehicles will be delayed 2-3 months, the kiosk machines are in they will be here on the 28th to install them which will help them out quite a bit, this will help on commissary also, they will not make as much money but it will be a better plan, they got new uniforms for the staff, Undersheriff Chris
Crown is attending a conference, Jesus is on board, they are all doing a good job.

Chrmn. Jarvies stated that the Town of Manassa appreciates the backup that they receive from the Sheriff's Office.

Sheriff Gurule stated that Antonito hired another officer.

Nick Sarmiento, County Attorney asked how many inmates do they have.

Sheriff Gurule stated around 60 but a few got out of bond, about 20 are from Alamosa.

Comm. Sandoval asked if they are working on that security board.

Tressesa, County Admn. stated that they are supposed to get it repaired, her concern that the amount that they turned into the insurance was $40,000.00; there was an estimate of $100,000.00.

Sheriff Gurule stated that they are getting a letter that they will bring to the commissioners to sign off and submit to DOLA for emergency funds.

Sheriff Gurule and Tressesa– County Admn. will get together to review that information; Tressesa will go ahead and talk to Kristi.

**Executive Session**

Motion to go into executive session as per 24-6-402 (b) conference with the attorney: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

The board came out of executive session conference with the attorney and no decisions were made.

Nick Sarmiento: It is the opinion of the County Attorney that the discussion held in executive session constituted attorney-client privilege therefore no record was needed.

Sheriff Gurule stated that they have a stove that has to be moved and sold.

Comm. Sandoval stated that he will send his crew to pull it out.
Chrmn. Sandoval stated that they will pull it out and then get a description and get pictures so they may put it in their auction website along with the mosquito sprayer.

Tressesa, County Admn. stated that they will put posters out so that everybody knows.

There being no further business to come before the board, Chrmn. Jarvies declared the meeting adjourned.

ATTEST:  

NATHAN RUYBAL  
CLERK OF THE BOARD

MITCHELL JARVIES  
CHRMN. BD OF COUNTY COMM.
Minutes of the Board of County Commissioners Payroll Meeting held on June 15, 2018 at 9:00 AM in the Commissioner's Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the meeting to Order

Chairman Jarvies called the meeting to order at 9:00 AM.

Members present: Mitchell Jarvies- Chairman
Steve McCarroll- Vice-Chair
John Sandoval- Vice-Chair
Tressesa Martinez-Administrator

Also present were: Nick Sarmiento-County Attorney, Connie Ricci- HR, and AnnaBelle Gomez- Deputy Clerk & Recorder.

Pledge of Allegiance: Chrnm. Jarvies led everyone in the Pledge of Allegiance.

Prayer: Chairman Jarvies gave the opening prayer.

Approval of Agenda

Motion to approve the agenda as presented: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried.

Approval of Minutes

Motion to approve the minutes of the June 05, 2018 Special Meeting and the June 07, 2018 Regular Meeting: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Approval of Payroll and Accounts Payables

Motion to approve Payroll & Accounts Payables: Comm. Sandoval/ Second: Comm. McCarroll

3-0 Motion carried unanimously.

Public Comment: None
Tressesa presented a Resolution for approval, it is as follows:

A RESOLUTION PROVIDING FOR THE TRANSFER OF SECURE RURAL SCHOOLS MONEY TO VARIOUS SCHOOL DISTRICT

WHEREAS, The Conejos County Finance Officer has asserted to the Members of the Board of Commissioners that 5% of $13,491.61 of the total $269,832.36 Secure Rural Schools Money received in 2017 will be left in the Road and Bridge Fund; and

WHEREAS, of the remaining $256,340.75 allocations will be as follows;

WHEREAS, .49% or $1,256.05 will be allocated to Alamosa RE-11J; and

WHEREAS, 62.08% or $159,136.35 will be allocated to North Conejos RE-1J. and

WHEREAS, 24.10% or $61,778.12 will be allocated will be allocated to Sanford 6J; and

WHEREAS, 14.07% or $34,170.22 will be allocated to South Conejos RE-10; and

NOW THEREFORE, in consideration of the foregoing recitations, BE IT RESOLVED that Mack Crowther, the duly elected Conejos County Treasurer, be and he is hereby directed and authorized to forthwith transfer the amounts as requested in this resolution.

THIS RESOLUTION WAS CONSIDERED, DISCUSSED AND ADOPTED THE 15TH OF June 2018, AT A REGULAR PAYROLL MEETING OF THE BOARD.

Transfers will be sent out on the 21st of June.

Motion to approve Resolution C-18-18 as presented: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously

Tressesa, County Admin. stated that the auditors are working on the audit, hoping that it moves quickly.

Executive Session

Motion to go into executive session as per 24-6-402 (f) conference with the attorney: Comm. McCarroll/Second: Comm. Sandoval
3-0 Motion carried unanimously.

The board came out of executive session conference with the attorney at 9:36 AM and no decisions were made.

Nick Sarmiento: It is the opinion of the County Attorney that the discussion had an executive session constituted an attorney/client privilege therefore no record was kept.

**Nick Barela - DSS Report**

Nick presented the following: Expenditures for May in the amount of $292,349.92 and accounts payables in the amount of $26,153.60.

Motion to approve EBT expenditures and accounts payables as presented: Comm. McCarron/ Second: Chrmn. Jarvies

2-0 Motion carried unanimously.

Case Load- Adult Financial 141 Colorado Works-46 Food Stamps-726, and Medical Assistance- 1,710

TANF- did transfer $50,000 to El Paso County, have TANF request form, when they are over expended in Child Care that allows to use county reserves, they have 25% TANF Allocation.

Child Welfare- Child Welfare mitigation, the state withheld two million dollars, 2.2 million was overspent on child welfare, made a request to get mitigated.

Update on management evaluation- they had two out of compliance, they will continue to work on that.

Employment first- they have two different options, Conejos County is required to pick up that program.

2 MOU’s with Guadalupe Parish Credit Union concerning literacy financial classes, it is a module of about 10 classes, Robert offered the location, we will have to reimburse the cost of supplies, the first class will be June 22nd, some kids from Family Foundations can go to a module, that helps them open up an account, they may or not meet the criteria of participating.

New Medicaid incentive- they will be measured on 6 different things, eligibility case maintenance that is how soon we dis-enroll clients.
Have a couple of board meeting with the Thomas Foundation for fiscal 2019 and 2020 for a total of $4500.00

Region SLV Transport- No money involved, benefits that were paid to clients in Conejos County were $40,000, this does require signature.

Motion to approve the contract with SLV Transportation for continued services: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Approval for Family Foundations - Chairman Jarvies stepped out of the board room due to conflict of interest.

Nick stated that he is requesting approval of 3 different contracts for Family Foundations, the first one is for mentoring in the amount of $61,187.00, Intensive In Home in the amount of $26,907.00 and Youth to Work Program in the amount of $80,000.00 that was a split Program $33,500 have been paid out of TANF for student incentives and $46,518 to be paid out, also mentioned that they have the first invoice for the first part of the contract. CORE??????

Motion to approve said contracts: Comm. Sandoval/Second: Comm. Sandoval.

All in favor, motion carried 2-0

Both Comm. McCarroll and Comm. Sandoval proceeded to sign the contracts.

Comm. Sandoval stated that just for the record Chrmn. Jarvies did not participate and was not in the room.

Nick talked about the EBD Management evaluation review for Family Foundations which went really well, they need to make sure that the end date is not prior to signature date, the other suggestion that they had was that on TANF there was an oversight on their department where we did not receive invoices.

Nick stated that they have two regional contracts for San Luis Behavioral Health, he doesn’t have the paperwork.

Nick stated that they have advertised for the position for Jane Rodriguez who works for Colorado Works, 2 people have opted out.
Comm. Sandoval asked if it is because of the pay.

Nick stated that he didn’t think so, they thought the starting pay is comparable but it is a lot of responsibility, they need to have 95% timeliness and 95% accuracy, it is not an easy job; he would be happy to discuss this for the next budget.

Connie- HR stated that the two that she spoke to didn’t tell her how much they were going to make they just told her that they were offered more money once they put in their resignation, she will compile a salary survey on some other administration type positions.

Nick mentioned that he had a contract that they had to cancel for creative employment services, the individual had some serious medical conditions; they met with an individual this morning and would like to offer him the contract.

Nick stated that they have an FN&S site visit in July, they will check to see that they have proper signage; that will be a half day visit.

Nick requested to shut the office for a day in August for the staff retreat.

The board stated that would be fine.

Linda- Land Use

Chrmn. Jarvies stated that because of everything going on they have asked their attorney to look into a moratorium and had Nick Sarmiento explain what he found and where they are at.

Nick Sarmiento- County Attorney stated that he has drafted a resolution for a 6 month moratorium preventing the county or any of its offices or the Planning Commission from hearing any applications for such uses involved in particular dog kennels, today will be the first reading of that resolution, we will publish the resolution in full in the newspaper, they will also publish a notice for a Public Hearing on the resolution and at that public hearing they will ask for comments for or against a moratorium on Special Use Permits going forward, if the moratorium is approved then the Planning Commission and the Board of County Commissioners will start looking at regulations and just specifically for dog kennels, today will be the first reading of the resolution it’s not going to be adopted today, he asked if there were any questions from the audience or the board; asked Chrmn. Jarvies to read the resolution.
Chrmn. Jarvies stated that this will not affect any applicants that have already been through the process.

Resolution-2018-21- A RESOLUTION IMPOSING A SIX MONTH MORATORIUM ON ALL LAND USE APPLICATIONS FOR SPECIAL USE PERMITS OF KENNELS, INCLUDING DOG KENNELS, WITHIN THE UNINCORPORATED BOUNDARIES OF CONEJOS COUNTY, COLORADO, TO ALLOW FOR A COMPREHENSIVE STUDY OF AND IMPLEMENTATION OF REGULATIONS FOR DOG KENNELS

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CONEJOS, COUNTY, COLORADO

WHEREAS, pursuant to section 29-10-104.5 C.R.S. the Board of County Commissioners of Conejos County, Colorado (hereinafter the "Board") has the authority to regulate the use of land on the basis of the impact thereof on the community or surrounding areas and to plan for and regulate the use of land so as to provide planned and orderly use of land and protection of the environment in a manner consistent with constitutional rights; and

WHEREAS, the Planning Commission on June 05, 2018, recommended that the Board impose an interim zoning moratoria on applications for special use permits for dog kennels to investigate proper standards of approval for dog kennels; and

WHEREAS, three dog breeding kennel applications have been processed by the land use office with the last year; and

WHEREAS, while the Conejos County Land Use Code did provide for special user permits for dog kennels, it did not provide specific regulation of the construction or operation of kennels or other dog breeding or boarding facilities with the County; and

WHEREAS, the Board is now aware that thousands of puppy mills exist all over the United States, and that regulations specific to dog breeding kennels are necessary to prevent the proliferation of puppy mills. The board finds it is appropriate for the Board and the Planning Commission to review the standard under which large scale and/or commercial kennels or breeding facilities be permitted with the County; and

WHEREAS, the moratorium would allow the careful development of regulations pertaining to dog breeding kennels and would allow the issues surrounding dog breeding kennels to have the benefit of full public debate, as the same time protecting the County from approving special use permits prior to the formulation of new regulations which may be more restrictive; and

WHEREAS, the moratorium would further give notice to county landowners and allow them to participate in the debate as to what the new regulations should contain; and

WHEREAS, the Local Government Land Use Control Enabling Act authorizes the Board to impose temporary moratorium. See Droste v Board of County Commissioners County of Pitkin

NOW, THEREFORE, BE IT RESOLVED that proposed RESOLUTION IMPOSING A SIX MONTH MORATORIUM ON ALL LAND USE APPLICATIONS FOR SPECIAL USE PERMITS OF KENNELS, INCLUDING DOG KENNELS WITHIN THE UNINCORPORATED BOUNDARIES OF CONEJOS COUNTY, COLORADO, TO ALLOW FOR COMPREHENSIVE STUDY OF AND IMPLEMENTATION OF REGULATIONS FOR DOG KENNELS IS ADOPTED AS FOLLOWS:

SECTION 2- MORATORIUM
SECTION 3- DEFINITION
SECTION 3- PUBLICATION AND EFFECTIVE DATE
SECTION 4- SAFETY AND EMERGENCY CLAUSE

In order to preserve the immediate health and safety of Conejos County and its residents, this resolution shall take effect immediately upon its adoption.

Nick stated that Linda-Land Use Admin. has a quick comment.

Linda asked if the publication requires 30 days before the board of County Commissioners.

Nick stated that they can set a date from now.

Chrmn. Jarvies stated the public hearing will occur on the first meeting of August.

Linda asked if the moratorium is very clear on rescues and shelters.

Nick stated that we have a definition of kennels in our Land Use Code, it may prevent any further rescues, it will prevent a lot of things from happening if it goes into effect, anything that has to do with boarding, propagation, breeding and that could include animal shelters and rescues on further applications, the applications that we have now will not be affected, any businesses that are operating under a special use permit won’t be affected.

Linda asked if she can ask clarification on the continuance, we would have a six month moratorium that gives us enough time to hopefully establish some criteria of what we would like to adopt in the Land Use Code if that does not then they could continue it again.

Nick stated that’s in the resolution itself, if we were to continue it again it would be his recommendation that they hold another public hearing to take in evidence as to why we need to continue.

Chrmn. Jarvies stated that just for clarification for his own understanding we right now are proposing a moratorium, we will hold a public hearing, if we have a bunch of people saying we don’t want it, whatever then it wouldn’t happen, this is just the process of creating a resolution.

Nick- County Attorney stated that we are going to publish notice of it in the newspaper and publish the actual resolution in the paper.
Rueben Mast- Special Use Permit- Final Decision Dog Kennel- Dog Breeding Facility

Chrmn. Jarvie opened up the Special Use Permit Hearing and turned the time over to Linda-Land Use Admn.

Linda: This is the Reuben Mast Case No. CCLU2018-0036 for a dog breeding facility permit, the physical address is NE1/4 of the NW1/4 of Section 16, Twp. 36 North, Range 8 East, Conejos County, property address is: 8284 County Rd DD, La Jara, CO 81140, Planning Commission met on April 04, 2018 they made a recommendation for approval provided that all other state and agency regulations are met- Conejos County Commissioners met on April 16, 2018, at that time they requested a second notice be sent to surrounding landowners, posted notifications be submitted again reflecting and clarifying that it is a breeding kennel operation, that public hearing was held on May 17th, 2018 where public comments, written, and in person were received, public comment was closed at that time, County Commissioners met at a Special Meeting on June 5th to review the case filed and the Land Use Supplemental report; and we are here today for a file decision.

Chrmn. Jarvie asked the board if they have any questions.

Chrmn. Jarvie stated that he wants to make it known, and everybody is aware that they did meet on June 5th, they did meet with their Land Use Admn. with the applicant, they went through our standards of approval that are currently in our Land Use Code, one by one, discussed those, got information and just wanted to make sure we had all the information, we didn’t make any decisions, Linda put a packet together, which has been available to us, there has been a lot of information that we have gone over; this special use has been different than any one that he has been a part of, they did allow a second comment period which was out of the norm, we wanted to make sure that everybody was heard, they are trying to come up with the best decision, asked Nick if he has anything he might want to add.

Nick Sarmiento stated that in regards to the June 5th meeting it was mostly just to discuss the supplemental land use report submitted by Ms. DeHerrera, in that supplemental report it was almost detailed bullet point by bullet point- the standards of approval and she discussed evidence that would support or non-support those standards of approval, the Board of County Commissioners at that point did not make any decisions, today is when you vote, I did have a conversation with one of the opponents of these Special Use Permits yesterday and they did bring up a few points that he wants the Commissioners to be
aware of on the record, 1. It is believed that the public wasn’t given efficient notice as to these applications, 2-was that the application was deficient deliberately cripted, 3- that at least one of the applicants they have been violating the land use code by having dogs present on the premises prior to the land use permit being issued, I know there’s more objections, to one of the opponents those are objections they spoke to.

Linda asked if she could comment to that, in regards to the sufficient notice, I believe sufficient notice was given, some people did come in to ask and look at the file, at the hearing was requested that it be clarified again, so once again notices were mailed and public notice requirements for public hearing are notices in the newspaper, notice on site and notice to surrounding landowners within 500 ft., I disagree that there has been insufficient notice to people, # 2- that would be in regards to the dogs we are aware that Mr. Yoder did in fact bring some dogs on to the property, I do acknowledge that, # 3 I feel that the applications are completed they are not detailed, I mean completely detailed but they did submit the applications and I don’t feel that they are inadequate.

Chrmn. Jarvies asked Linda “let’s say we are out and we find somebody that had a kennel out there that had not gone through any process, what would we do?”

Linda stated that she would sent them a notice letting them know that they are in violation and let them know that they have 30 days to abate, one of the options when I deal with violations with the Land Use Code is meeting with them and then allowing them time to submit an application for their proposed use.

Chrmn. Jarvies asked if that has happened.

Linda said yes it has happened in different cases.

Chrmn. Jarvies stated that they are at a point of a decision, asked the board if they have feeling any way.

Comm. Sandoval stated first of all he would like to thank the two gentlemen for agreeing of the extension and moreover would like to thank them for the application coming forward in the first place, because as we talked at the hearing a couple of weeks ago, we had a packed house- everybody here probably knows somebody that has some sort of breeding facility whether it’s at home, you see people at Wal Mart, K Mart, Loaf & Jug selling puppies out of the back of their
truck, I think these guys chose to go about it the right way to the application process, by the evidence that they presented they took a good hard look at this and they do know what is humane and what is not, some of the items that were brought up about reasons why it shouldn’t be approved or the conditions for approval because the gentleman that stood up and said that because of the noise, some of the composting, it seemed like there are ways to mitigate or offset some of the concerns that they had, I do also want to thank Ms. Ramona Cisneros for coming forward and bringing this to our attention because the moratorium is something that probably nobody ever thought about, we went through our Land Use Code 10 or 12 years ago, if you look at the minutes one of the things his comment was “we can’t get everything” and I made the analogy of when we went through the same process in 99 there wasn’t such as thing such a cell phone or cell tower, we have 15 cell phone towers proposed in 2008 so there are things that we don’t prepare for and it’s going to be the same thing here when we went through Los Alamos, who would have thought that Los Alamos Nuclear Laboratory was going to try to send some of that waste through Conejos County but it happened, this is kind of the same thing there are a lot of things in the Land Use Code that we need to do, thank you again for bringing that to our attention and we need to seriously look at it and decide if there are some tweaks or if we need to do anything else, I looked at the 150 some pages and I believe the application is complete in his opinion and I think there are some conditions for approval that I would like to see.

Chrmn. Jarvies asked Mr. McCarroll if he has anything to add.

Comm. McCarroll stated that he agrees with John, thanked Ramona for coming in, this is a process we are learning along, we have opened up some good conversations with what we are going to do.

Chrmn. Jarvies stated that we can vote as is and we can approve it with conditions or we can vote to deny it completely, those are our options.

Terry Norton stated that there are feces of cattle, sheep, horses, pigs, etc. it creates the same thing as the dogs.

Motion to approve the Reuben Mast Special Use Review with conditions: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.
Chrmn. Jarvis asked that upon approval should they discuss the conditions.

Nick Sarmiento - County Attorney stated let’s discuss the conditions.

Chrmn. Jarvis that some of the concerns that came out of their June 5th meeting was condition #1. All state and federal regulations are met and kept up with, asked Mr. Mast if he is willing to do that.

Reuben Mast said yes he is.

Chrmn. Jarvis asked if they have proof of their legal water supply.

Mr. Mast said yes.

Chrmn. Jarvis stated that they would like that from the Division of Water Resources for their packet, would like proof that their PACPA license or letter saying that it’s okay, he can get that to Ms. Deherrera.

Chrmn. Jarvis mentioned that Mr. Mast understands that he is open to inspection by their County Land Use staff anytime.

Chrmn. Jarvis stated that one of the things that was brought up by Mr. Sandoval was noise, they have discussed several ways that can be mitigated and asked if they have any suggestions or any comments on what they might do to keep that at a minimum.

Mr. Mast stated that the only thing he has is to provide an exercise yard, beyond that it is the same as someone plowing their field.

Comm. Sandoval stated that it’s not the same as dogs barking, there are a couple of ways to mitigate the noise, one would be a privacy fence, amount of dogs, and some kind of barrier, trees, or brush, you can’t stop it all together.

Comm. Sandoval asked how many neighbors are living within 1/4 mile.

Mr. Mast said none.

Ramona Cisneros stated that on the Mast property people don’t live there all the time but they do come in the summer time.

Comm. Sandoval stated that there should be a time limit.
Chrmn. Jarvies stated should they go with 90 days.

Mr. Mast stated that he would like to see 6 months.

Chrmn. Jarvies asked Mr. Mast that Comm. Sandoval mentioned this, how many breeding pairs is he looking at- (of each breed), also how many breeding females of Eskimo Spits and Siberian Huskies.

Mr. Mast stated 10.

Chrmn. Jarvies asked if he would be willing to stay at that number or not more; that would help with the noise.

Chrmn. Jarvies asked Nick Sarmiento if they have the ability to a number as a board.

Nick Sarmiento County Attorney stated I think so, to prevent the nuisance, to control noise other than that we cannot set a limit because there is no regulation to set the limit.

Comm. Sandoval asked so the limit would be for the noise.

Nick Sarmiento stated it could be for the noise, also for the water supply, the facility and the waste, that goes hand in hand.

Chrmn. Jarvies asked Mr. Mast what his plan is for the waste disposal.

Mr. Mast stated composting or have waste management haul it off.

Comm. McCarroll asked Mr. Mast if he knows what Human League does with their waste.

Mr. Mast said no he doesn’t.

Ramona Cisneros state that most go through the land fill, it gets buried and then covered with dirt.

Linda- Land Use Admn. stated that if they go with incineration then they have to get a permit from Health and Environment to burn it.

Nick Sarmiento stated that they are not considering incineration.

Chrmn. Jarvies stated that one thing they looked through was the limit, his feeling is that he limits it to the Eskimo Spits and Liberian Huskies or to two breeds at a time.
Mr. Mast stated that as long as there is a number, rather than 2 breeds at a time.

Comm. Sandoval asked Mr. Mast to give an example.

Mr. Mast stated that in his mind it would have to be 40 to 50.

Nick Sarmiento asked if we have 40 females, how many puppies will there be, if they all go into labor at the same time, which is probably not the way it works.

Mr. Mast stated that they won’t cycle at the same time.

Mr. Yoder stated that you are always keeping some puppies back for breeding they will be a year to a year and a half.

Chrmn. Jarvies stated that for clarification we should limit the breeding.

Nick stated that they can also do a total cap, also mentioned if they can’t sell the puppy then that would go against total cap, asked Mr. Mast if he would rather have a total cap on the female breed or they can also do a total cap, it’s hard because of the puppies.

Mr. Mast stated that a puppy is not considered a dog until they are 4 months of age.

Nick asked Mr. Mast if would like to have a cap on the total amount of dogs including puppies that reach 4 months or cap on the female dogs that are breeding, what would be easier to maintain.

Mr. Mast stated probably on the breeding females.

Comm. Sandoval asked how many males do you need for each breed?

Mr. Mast said 2 at the most.

Nick stated that on limiting them to a breeding, you may have concerns about hound dogs being bred, that changes the whole scenario.

Mr. Yoder stated that a few years ago everybody was raising a Siberian Husky so it was hard to place those puppies, a lot of people got into a different breed, and now the market is back up so we can’t say just by breed.
Comm. Sandoval stated that his personal opinion is that it doesn’t really matter to him what the breed is but he would limit it to 3 breeds, he feels that when he goes past 2 or 3 breeds that is when issues happen.

Comm. McCarroll feels the same way but we are trying to look at this for a year to see how it works out, when you come back for a review, if we find out something is going wrong or it’s going good we can work on that.

Chrmn. Jarvies stated that they got counsel from their lawyer it was that he stated that the special use permit is limited to one year, at the one year anniversary the Land Use Office will conduct an administrative review as part of our Land Use Code to determine if the applicant has substantially complied with the stipulations contained in this resolution, if the applicant substantially complied with the conditions the land use administrator shall grant an additional 5 years but that is debatable as well, for one year we do want administrative review.

Mr. Mast asked if that is with all Special Use Reviews.

Chrmn. Jarvies stated it is allowable as a condition, asked Linda if that is correct.

Linda stated that is correct they can set that condition, after a year she has the ability to re-review or do some different things, at the point that she is not able to, if it’s more than what she can do in the Land Use Office we can just request it for special use review again and for Public Hearing and comment.

Comm. Sandoval asked if everything looks good then you can approve it for 5 years.

Linda said yes.

Comm. Sandoval stated that in controversial special use cases we have gone in detail on conditions for approval such as those that could not operation on holidays or Sundays, if this is approved you need to be able to conduct your business, what would be the perimeters that would show you are not only good stewards but a good neighbor as well.

Chrmn. Jarvies stated that they did talk about a letter from the veterinarian saying that they are basically hired full time to take
care of the animals and inspect them, that needs to be part of the packet, also talked about when they retire an animal.

Comm. McC Carroll mentioned that he feels when they have a female that’s retired and its found a home that it would be spayed before it left, felt that the breeder would determine the useful life as a mother, then you have to make a decision.

Linda stated that every dog has a chart, she could look at their chart where they could provide all their documentation like we do with mining operations, I would want documentation on the pets that they have had in there and what became of the ones that were retired and the ones that were sold, PACPA does that anyway so I would be requiring those copies.

Chrmn. Jarvies stated that his biggest concern is on the limitation on the breeds of females.

Comm. Sandoval asked Ramona Cisneros how many is fair as far as breeding females.

Ramona Cisneros stated that the smaller the amount, a good breeder is going to have a small amount of dogs- probably 4-5, 4 females and 1 male, normally those dogs are going to live within the premises, they do extensive reviews when they are selling the dogs, they are going to make sure that they have a good parent before they sell you your dog; so when you are asking why 50 dogs plus the males that’s way too many which is 55 and then a minimum the small medium dogs have 6 puppies, a large breed will have 8-10.

Chrmn. Jarvies stated maybe they should put a cap on the breed, if they set the breeding female at 20.

Nick stated that he felt the applicant should give up a little bit if they want the flexibility to call which breeds they are going to breed without any regulation then I think we should be able to cap them a little bit lower in case of the noise.

Comm. McC Carroll stated that he feels it depends on the size of the building they are going to be housed in, I would never approve anything that they would start double stacking but I would for the capacity of the building, you can’t have 20 dogs in a 12x12 building, we have to use wisdom on what is there.
Mr. Yoder stated that you couldn’t have that amount of dogs in that amount of space.

Chrmn. Jarvies how big did you build it.

Mr. Mast stated 14x 24.

Comm. McCarroll asked that because of PACFA how much room does each dog need to have.

Mr. Yoder stated that it all scales by the size of the dog, like a Siberian Husky size dog it is a minimum of a 12x12 area per dog.

Mr. Mast stated that indoor I forget what it is but it has to be so much square inch per dog, then you have the outdoor runs.

Comm. McCarroll asked if you have 10 females do you have 10 runs, or are you putting them together in the runs.

Mr. Mast stated that they have 8 runs and they have room for 3 more.

Comm. Sandoval stated that he is also against the stacking.

Comm. Sandoval suggested limiting the amount of females after a year they can look at it.

Nick- two breeds and 10 females.

Comm. McCarroll asked what if there is a change in market, we don’t want to tie their hands to that one breed.

Comm. Sandoval stated if one breed is not selling you have the ability to come in to Land Use and we no longer can do this then they can move to a new breed.

Nick Sarmiento stated what they have so far it is as follows:

1. All State and Federal regulations must be abided by.
2. Applicant shall comply and provide proof of a legal water supply and that they are abiding by the Division of Water Resources regulations.
3. Applicant must maintain PACFA license, if eligible, with the State of Colorado and report to the County if the state finds a violation a PACFA or provides a report concerning the facility,
and the report shall be sent to the land use office, copy shall be sent to the Land Use Office.

4. Applicant is subject to inspections and reviews by Conejos County Staff.

5. In order to control noise, no more than 15 breeding age females are allowed at the facility and applicant shall construct or employ devices to prevent visual stimulation of dogs, including privacy fence within 180 days of approval of the resolution;

6. Applicant must dispose of dog waste by contracting with trash service or composting, and cannot dispose of waste by scattering the feces on the property nor incinerating;

7. Applicant shall not breed more than three different breeds at any time, and must notify the County of the breeds that are being bred;

8. Applicant shall provide the county with proof that a veterinarian is contracted to provide care to dogs.

9. Applicant shall ensure that if the applicant or the veterinarian finds that a breeding dog has reached the end of their breeding life or breeding usefulness, that certain female breeding dog shall be spayed/neutered and re-homed properly;

10. The dogs at the facility shall not be stacked;

11. The Special Use Permit is limited to one year. At the one year anniversary, the Land Use Office will conduct an administrative review to determine if the applicant has substantially complied with the stipulations, the land use administrator shall grant an additional 5 year special use permit. Upon the five year anniversary, the applicant shall be granted a special use permit into perpetuity if the applicant has substantially complied with these stipulations. The stipulations will also continue into perpetuity. Nothing in this stipulation shall be construed from preventing the land use office from conducting the annual inspection and review pursuant to the County’s Land Use Code.

12. If the applicant wishes to change the stipulations of this Special Use Permit, the applicant is required to apply for a new special use review and shall be subject to the rules and regulations as they exist at the time the new application is filed.

Motion to approve Resolution C-2018-19 Special Use Permit for a dog breeding kennel for Reuben Mast with the conditions that they are placing: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.
Chrmn. Jarvies turned the time over to Linda.

Linda—Land Use Admn. presented the following:

Case No. CCLU-2018-0045    APPLICANT: Lonnie Yoder
Property: 26370 County Rd 7 La Jara, CO.
Request: The applicant is requesting a Special Use Permit for a
kennel dog breeding facility, they had public hearing on with
Planning Commission on April 4th a recommendation was made for
approval with the condition that all other agencies requirements
and licensing is met, the County Commissioners met on April 16th
where they requested a second notice to clarify breeding facility
be done for a public hearing on May 17th, the public hearing was
held where public comments were received in writing and in
person, comments were closed and the Board of County
Commissioners determined that a decision would be made before
June 18th, June 05, 2018 we had a Special Meeting to review the
case file and the supplemental report, County Commissioners
scheduled their final decision for Friday June 15th, 2018 at 10:00
AM.

Linda stated that Mr. Yoder has been in this business for 10
years, she has had conversation with PACFA license in regards to
that and he is in good standing, they did not see any reasoning
to why he wouldn’t be licensed, he will have to meet all of their
requirements to do so and I do acknowledge knowing that there are
currently dog at his property, also wants to clarify is the
structure that was placed was permitted it is a loafing shed and
if this permit seizes it can still be used as a loafing shed, it’s not just a kennel it can be used as something else.

Chrmn. Jarvies stated that there are dogs in the facility that is
in violation of our permitting process, that situation has been
remedied.

Mr. Yoder stated that he was not breeding those dogs.

Chrmn. Jarvies stated that he was not breeding, Mr. Yoder had to
move them because the other structure got destroyed by the wind,
just for clarification there were dogs there, there was not
breeding going on but they did give him the notice that had to be
taken care of.

Chrmn. Jarvies mentioned that they heard the discussion that they
had with Mr. Mast, asked if they have to go one by one.
Nick Sarmiento stated that he will read them.

Mr. Yoder asked that on the number of dogs, this is what he does for a living, he does not have an outside job, he currently has 24 pens, he did call in to order 6 more, that was his number that he was planning on having - 30 females, he likes staying at home and working with his boys, he mentioned that people have asked him when is he bringing his dogs because they don’t hear them bark, they are all small dogs, they are not hound dogs or anything like that, he would like to request at least 30 dogs.

Chrmn. Jarvies asked how many breeds.

Mr. Yoder said 4 breeds.

Comm. Sandoval asked Mr. Yoder who his closest neighbor is.

Mr. Yoder said it is John Mast.

Linda stated that the Middle Passage property has a home but is vacant.

Chrmn. Jarvies asked Mr. Yoder if that was his only concern as far as conditions.

Nick Sarmiento proceeded to read the conditions - described in Resolution C-2018-20, stated that # 5 is going to change for Mr. Yoder.

Mr. Yoder stated that he agrees with all the conditions except # 5 which is the number of breeds and # 7.

Chrmn. Jarvies stated that the applicant requested 30 females and 4 breeds, asked Mr. Yoder what kind of breeds.

Mr. Yoder stated Pugs and Koragies, which are considered small dogs, then described the size of his facility which the main facility is 18x96, has a 12x12 mini barn.

Chrmn. Jarvies asked the board how they felt.

Comm. McCarroll asked if the size of the building could handle the amount of dogs that Mr. Yoder is requesting.
Comm. Sandoval asked Mr. Yoder how many male for each female, and how many pens.

Mr. Yoder stated that most of the dogs will be in separate pens, 4 or 5 will go out at a time to play for a couple of hours.

Motion to approve the conditions as presented by Nick: Comm. McC Carroll/Second: Comm. Sandoval

3-0 Motion carried

Nick Sarmiento stated that just for clarification they are incorporating some of the discussion they had in Mr. Mast’s application just for efficiency purposes but they are discussing Mr. Yoder’s application and he has accepted all the conditions that were proposed to Mr. Mast except for condition 5 and 7—those are the discussions that they are having right now.

Comm. Sandoval asked Mr. Yoder if he lives on site.

Mr. Yoder stated that he will tomorrow.

Comm. Sandoval staeted that the has a problem with 30 and 4 breeds, he feels that it’s a lot, from what he has read less is easier to keep track of.

Mr. Yoder stated that he has done this before he has had 35-40 which are the breeding females, he sells the puppies to the pet stores and they specialize in making sure that the puppies get good homes, if he had to do all that then he could not handle that many.

Comm. McCarroll stated that they need to look at it a little bit different because it is Mr. Yoder’s income but they need to make sure the facility can handle it, it will all come out in the first year, 30 wouldn’t be bad but Mr. Yoder knows what he needs, he doesn’t want it to become a puppy mill as they are saying it might be.

Chrmn. Jarvies asked Linda to explain what she got from PACFA.

Linda stated that in the written comment Mr. Yoder has been licensed before and he will be moving the license from the Rio Grande County facility to this property, he needs to be approved
by us as well, she didn’t have any real issues with him, she could do an open records request if Linda wanted to.

Comm. Sandoval asked if the lady from PACFA knew the numbers.

Linda stated that she never disclosed those numbers because those were not asked of Mr. Yoder.

Mr. Yoder stated that they go by what the facility can hold, they care of how they are taken care off, stated that he has not had any violations in the last 10 years which were USDA which are very similar to PACFA.

Chrmn. Jarvies stated that Mr. Yoder has requested 30 females of 4 different breeds and has specified his reasons.

Chrmn. Jarvies stated that he sees both sides, he feels since they are putting a one year he feels he would be okay with what Mr. Yoder has requested, he has done this before he would not want to hurt him in any way they will be able to see if he is keeping up with his end of the deal; with that being said he called for a roll call.

Nick Sarmiento stated that Mr. Yoder has been given a copy of the stipulations 1 through 12 and the only stipulations that are being objected to are number 5 which concerns the number of breeding dogs and number 7 which concerns the number of breeds; as the motion stands to accept Mr. Yoder’s stipulations for 30 female breeding dogs and 4 different breeds, the motion has been amended to reflect and are now to free to vote.

Roll Call to approve the Special Use Permit Resolution 2018-19 for Mr. Mast and Special Use Permit Resolution 2018-20 for Mr. Yoder with the conditions of approval as reviewed.

All board members voted yes- motion carried 3-0

Linda- Land Use stated that in regards to the moratorium Ramona Cisneros provided copies and she didn’t get that copy.

Chrmn. Jarvies stated that she they will get those to her.

Samantha Escobed- Public Health Report/Board of Health(Single Entry Point Contracts)
Samantha stated that she has a couple of contracts for approval, the first one was Tobacco MOU which is a MOU to continue services providing $4000.00 to Rocky Mountain Health Foundation.

Motion to renew the MOU with the Rocky Mountain Health Foundation: Comm. McCarroll/ Second: Comm/Sandoval

3-0 motion carried

Motion to renew the MOU with Costilla County in the amount of $9000 for the Office of Behavioral Health: Comm. McCarroll/Second: Comm. Sandoval

Samantha presented her report as follows:

A. Single Entry Point contract is due for renewal there are some concerns regarding the new IT.  
(Nick Sarmiento stated that HIPPA is already involved, they are going to call a special meeting prior to July- start is July 1st. Samantha stated that they are putting a lot of new IT requirements that they cannot meet, may need to have a discussion with staff- will table that contract.

B. Administration- No changes

C. Assessment Planning & Communication-Community engagement meeting to be held.

D. Communicable Disease Prevention- 6 diseases to follow up in May, Immunizations- will start SOW on July 1st. Generator was delivered June 8th

E. Emergency Preparedness and Response- have $3000.00 to spend in promoting and preventing mosquito borne illness.

F. Environmental Health- 8 restaurant inspections in May 2018, looking at time tracking to determine actual time spent in each county.

G. Prevention and Population Health- Working on tobacco grant, will do Glory Days outreach, HUD mini grant, La Jara Rotary did the coloring contest, Regional Coalition in Alamosa, CDOT Grant- Mandatory pre-work session on July 25th, Baby and me Tobacco Free- support smoking cessation for prenatal and postpartum mothers.

H. Vital Records and Statistics- Most counties use other entities for this service, was able to locate copy of the current MOU with Alamosa.

I. Options for Long Term Care Program- 356 clients in May, 193 Conejos County, Conflict Free Case Management- Requested
extension to BCP, received notice from HCPF on June 12, of
request for phone meeting about request.
J. Commodity Supplemental Food Program- Total of 338 participants
and 68 deliveries in May, Ben attended annual
conference/training in Denver on June 7th & 8th

**Board of Health Report**

Tobacco use remains in the single largest preventable cause of death
and disease in the US, having a booth for Glory Days.

**TJ Salazar - Ambulance Report**

TJ presented the monthly financial summary- for May the total revenue
was $23,455.40, $50.80 was self-pay that was collected, they had 70
runs, 5 of those were cancelled, 4 were standbys due to fires and 3
refusals, on the self-pay there were some that were not getting
billed.

TJ gave an update of the events, they will be at Glory Days in La
Jara, the hospital has asked them to join them in the parade, they
will be handing water out, they will cover the rodeo, haven't heard
from Manassa last year they had a first aid booth, Ernest has an event
in Sept which is called safety jam for the youth, hired a new guy by
the name of Brandon Sowards and his mom works at SLV Fed Bank and each
employee has $250.00 that they can donate to a non profit, she donated
her $250.00 to the Conejos County Ambulance.

Comm. McCarroll asked TJ if Antonito has ever contacted them about
being there for their Labor Day Celebration.

TJ said no.

There was a short discussion about the proposed sales tax for public
safety and ambulance; there will be advertisements so that the public
will be informed.

TJ stated that they hired two new people, talked about the schedule
which is new, the other was not working.

**Rodney King- Emergency Management Report**

Rodney gave the board a RETAC coin, he is the Chairman of the SLV
RETAC, the state had a problem with their by-laws, they have 32 voting
members on their RETAC, it works well for them but there is not enough
interaction with the commissioners, the members are supposed to be
appointed by the commissioners, there are no term limits, he and John
Montano will be working together to make the state happy- they would
like their by-laws brought up to date specifically to work on trauma, met with the Platoro Dam Group and would like to do an evacuation exercise with the people up the canyon, he will visit with all the subdivisions also.

Donnie Martinez- Road and Bridge Report

Donnie gave his report as follows:

- Projects- Alamosa will be doing some paving in July, they have the Ortiz Road, Jeff wants to lay some asphalt in District # 3, Comm. McCarroll asked what did they budget for asphalt, he thought they were going to do Ortiz.
  (Tressesa, County Admn. stated that they did not have that in their budget, they need to start planning for those projects)
  (Chrmn. Jarvies stated that Jeff did talk to him, they will have to tear up about 3/10ths of a mile and turn it into dirt.
  Donnie stated that he did some figures at 80.00 a ton- 1500 ft would be $34,000.00.
  Have the shooting range grant- they will need to get all the supervisors together.
- Complex- Water, they need to do the addition to the building, they will have to do a letter of extension, we meet the standards but they want them to do a 4 log protection on the water.
- Track Project- Just finished that. (Comm. McCarroll stated that they said they would haul the gravel from Robins’, they are looking at doing that sometime in July- just let Jesse know what their schedule is, Robins’ is going to provide the equipment to spread)
- District # 3- Fuel system problems-did some trouble shooting, it worked for a day, maybe it’s a bad connection, has been going through the dailys everything is looking good, one thing that stands out is that they are getting copies of the invoices, he had 37 part routes written on the dailys but has over 100 invoices so they are not being honest on our dailys, has visited with the part stores to see how many deliveries they have had, we should utilize their deliveries. (County Admn. Tressesa stated that falsifying of dailys is not a good thing, she is putting a memo together to the mechanics because they are doing whatever they feel they want to do, they need to know that Donnie is their supervisor, it is one mechanic that they are having issues with, they might have to get written up.
- Annual inspections- In a year and half they have had 3 vehicles that have been inspected, we have had accidents. (Chrmn. Jarvies asked who is required to do those inspections.) Donnie stated
that he got Mike and Rick certified last year, they should be able to do them, we need to have the supervisors get their stuff done, also talked about whose job is to take care when they put the equipment away whose job is it to make sure it is ready for winter and have it winterized, we need to get somebody that will be in charge, he feels the supervisors need to oversee that.

(Chrmn. Jarvies felt that they have 2 mechanics they should know what needs winterized, what needs prep for summer, what should be put away, if they are running around in a truck chasing parts that’s time that they should be doing this stuff, supervisors have what need to worry about, are we not giving you enough authority to do that.)

- Donnie stated that there are a lot of things that are going on, we are not getting signs out, we are not preparing, went out for training on the zipper, everybody is there to train but no one is getting behind the wheel, the guys are not wearing hard hats.

(Connie HR stated that no hard hats are subject to disciplinary action, also mentioned that her experience with Road and Bridge is that you don’t have to babysit them, they need to communicate to them again, sometimes it takes having a meeting with them once a month so they get a routine; have a supervisor meeting once a month.

- Chrmn. Jarvies asked if they need to assign Donnie to every district or do they need to do them separate, there is no accountability.

- Comm. Sandoval stated if you go out to a site and several guys are not wearing their hard hats, do you write up the supervisor.

- Connie- HR talked about the workman’s comp questions such as were safety policies follow etc.

- Chrmn. Jarvies asked are we giving Donnie the authority to write up supervisors and give him direction as well as the mechanics.

- Tressesa- County Admn. stated that she is putting something together for mechanics that states Donnie is your supervisor and you will ask him for time off and he will approve it.

- Donnie stated that he gets complaints from the supervisors, from the crew such as this truck doesn’t work, the processes are not working, it’s too easy to pass the buck, they should have a crew that is planning on what they need, instead of calling back for someone else to take what they need, they need to get those points across.

- Nick Sarmiento, County Attorney stated that they need a work session.

- Comm. Sandoval stated that we need to figure out what the issues are.
• Chrmn. Jarvies stated they will have a work session and Donnie can come up with things he would like to see.

• Donnie then mentioned that Tressesa got a complaint saying that Donnie is not bidding fuel right that he is favoring Co-op, he opened up his phone and showed Tressesa all the calls, he let Jeff know that they need to bid and get a list of every time he calls.

• Comm. Sandoval stated that Donnie should have them e-mail him a bid every morning.

• Donnie mentioned that he got a call from Verizon, they have a program that they can install road graders, travel, idle time, speeds, start time, etc. the question that has been asked on 10 hour days if they are grading more roads, the guy that he visited with is willing to do a webinar, it costs $16000 and then $1000.00 a month.

• Chrmn. Jarvies wondered if Pub Works has something like that.

• Comm. Sandoval stated that he would like to see if the 10 4’s are working.

• Donnie talked about the vehicles that he found on Craig’s list, most individuals don’t want to take a chance and we can’t pay cash.

• Comm. McCarroll stated that they got the e-mail from CDOT inspection on those bridges, would like to see what they can plan to get those fixed.

There being no further business to come before the board, Chrmn. Jarvies declared the meeting adjourned.

ATTEST:  
NATHAN RUYBAL  
CLERK OF THE BOARD  

MITCHELL JARVIES  
CHRMN. BD OF COUNTY COMM.
Minutes of the Board of County Commissioners Special Meeting held on June 22, 2018 at 9:00 AM in the Commissioners Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the meeting to order

Chrmn. Jarvies called the meeting to order at 9:00 AM.

Members present: Mitchell Jarvies- Chairman Steve McCarroll- Vice-Chair John Sandoval- Absent Tressesa Martinez- County Admn.

Also present were: Nick Sarmiento-County Attorney, Connie Ricci-HR, and AnnaBelle Gomez- Deputy Clerk & Recorder.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.


Approval of Agenda

Motion to approve the agenda with the deletion of the approval of the County Sales Tax Resolution: Comm. McCarroll/ Second: Chrmn. Jarvies

2-0 Motion carried.

Samantha - Single Entry Point Contract

Samantha presented the Single Entry Point Contract, stated that they did remove the language for the IT requirements for now; they will have to continue that.

Motion to approve the Single Entry Point Contract not to exceed 633,627.00: Comm. McCarroll/Second: Chrmn. Jarvies

2-0 Motion carried.

Samantha mentioned that she had a meeting with the state this week to talk about the conflict case management extension, at this point they are not going to agree to give her until February but they did agree that she is still waiting for them to follow up about some of the proposals about subcontracting with Alamosa, they did not submit that
to CMS as soon as they give that back to them we will agree on an extension date, they will e-mail her, they will not agree on a date for extension, in the conversation they don’t think that they are going to accept what they have been working with in Alamosa, they are trying to do some sub-contracting to keep some of the services.

Samantha stated that she laid out her concerns why they chose not to go with the rural exception; they said if they could put some safety measures together for safeguards to mitigate some of those concerns, they asked if her they would consider it, she asked if those safeguards are even allowable, she said she is trying to negotiate as much as she can.

Nick Barela-DSS

Nick stated that he has two separate contracts for approval; the first one is the STEP Contract, they are for 2 fiscal years, the contractor for Colo Works is no longer to do business with us, they did post an advertisement in the newspaper; got some interest from the person who is running the program in Rio Grande, decided to offer him the position.

Motion to approve the Colo Work STEP Contract with Nicolas Sablan for the fiscal year 2017-2018 in the total amount of $1500.00 and for fiscal year 18-19 start date of July 1st through June 30th in the amount of $53,000.00: Comm. McCarroll/Second: Chrmn. Jarvies

2-0 Motion carried.

There being no further business to come before the board, Chrmn. Jarvies declared the meeting adjourned.

ATTEST:  
NATHAN RUYBAL  
CLERK OF THE BOARD

MITCHELL JARVIES  
CHRMN. BD OF COUNTY COMM.
Minutes of the Board of County Commissioners Regular Meeting held on July 05, 2018 at 9:00 AM in the Commissioners Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the Meeting to order

Chrmn. Jarvies called the meeting to order at 9:00 AM.

Members Present:
- Mitchell Jarvies - Chrmn.
- Steve McCarroll - Vice-Chair
- John Sandoval - Vice-Chair
- Tressesa Martinez - County Admin

Also present were Nick Sarmiento - County Attorney, Connie Ricci, HR and AnnaBelle Gomez, Deputy Clerk & Recorder.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.

Approval of Agenda

Motion to approve the agenda with the addition of Donnie Martinez at 10:20 AM, Linca DeHerrera-Land Use to discuss CDPHE and PACFA in executive session, Connie- Surplus action and Mack Crowther PT Report at 10:25 AM: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Approval of Minutes

Motion to approve the minutes of the June 02, 2018 Regular Meeting, and the June 15, 2018 Payroll Meeting: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried.

Approval of Payroll and Accounts Payables

Motion to approve Payroll and Accounts Payables: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried.
Correspondence - Tressesa-County Admn.

Tressesa County Admn. stated that she sent the board an e-mail concerning the US Forest Service Contract for magnesium chloride on FSR 250.

Comm. Sandoval stated that he is not going to commit to it.

Tressesa talked about the audit, mentioned it is going well.

Connie Ricci - Human Resource/Surplus Auction

Connie mentioned that they put 3 items up for auction and none of the 3 met the reserves which were the two ambulances and the mosquito sprayer, she spoke to TJ and he would like to re-list the ambulances with lowering the reserve on one and keeping the reserve on the other, she has a list of bidders, on the mosquito sprayer they did not even come close, the reserve was at $3500 the highest bid was $810, do they want to relist it lowering the reserve, stated that all the highest bidders were from out of state.

Connie stated that the reserve is not shown on the site and you don’t want it shown on there.

Connie stated that she spoke to the representative from the Surplus Auction and she was told that she has to either accept or deny and she has to do that soon so that they know.

Connie was asked to show that the reserve was lowered.

Connie stated that the reserve on ambulance one was 500 and 750 on the other the highest bid was $240.00, on the 500 it was 5- something, but TJ still wants to keep the 750 and just lower the other one because that is not operational.

The Board stated that it was okay to go with what TJ requested.

Connie mentioned that they are putting some equipment for Samantha and they are not putting reserves on those.

Executive Session

Motion to go into executive session as per 24-6-402 (b) conference with the attorney: Comm. Sandoval/Second: Comm. McCarroll
3-0 Motion carried unanimously.

The board came out of executive session at 10:16 AM where they discussed CDPHE and FACPA and no decisions were made.

Nick Sarmiento-County Attorney: It is the opinion of the County Attorney that the discussion had an executive session constituted an attorney/client privilege therefore no record was kept.

**County Line Liquors-Mary Ann Gallegos- Liquor License Renewal**

AnnaBelle Gomez-Deputy Clerk & Recorder presented the Renewal for County Line Liquors and stated that there have not been any violations or anything of concern.

Mary Ann stated that they got robbed and is glad that the county caught the guy but other than that everything is good, they have had some people not come back anymore, they have had real bad issues with the hemp building that is right behind them, they have had people sleeping at the junk yard and throwing trash in their dumpster.

Chrmn. Jarvies entertained a motion to approve the County Line Liquors as presented.

Motion to approve the renewal for County Line Liquors/Mary Ann Gallegos: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

**Our Lady of Guadalupe Parish Special Events Permit/Fiesta**

Chrmn. Jarvies opened up the public hearing for the Special Events Permit.

The application was filed with the County Clerk & Recorders Office on May 22, 2018, was posted on site as per Connie Ricci- proof sent to the Clerk & Recorder by text showing the poster was posted on the door at the Guadalupe Parish Hall 6631 County Rd 13, Antonito, CO where the event will take place on July 14, 2018 from 9:00 AM to 12:00 AM and July 15, 2018 from 9:00 AM to 6:30 PM

Nick Sarmiento asked if the fees have been paid.

Chrmn. Jarvies stated that normally they have asked to be waived.
Nick Sarmiento stated that he felt there was enough notice published, today they did call for a Public Hearing and feels there is enough evidence for the Board of County Commissioners as the local liquor licensing authority to grant or deny this permit.

Chrmn. Jarvies asked if we received any public comment.

Mary Ann Gallegos stated that she felt this is a good thing to have.

The applicants did not have any comment at this time.

Chrmn. Jarvies asked anyone for or against, for or against, for or against, there being no one for or against closed the public comment portion of the hearing and asked Nick Sarmiento if he had anything else.

Nick Sarmiento stated that we give the state licensing authority all the information that they are requesting, as per statute yes we are electing not to notify them but we still have to give them the information that they need.

Motion to approve RESOLUTION C-2018-22 A RESOLUTION AUTHORIZING THE ISSUANCE OF SPECIAL EVENTS LIQUOR PERMITS PURSUANT TO ARTICLE 48 OF TITLE 12 OF THE COLORADO REVISED STATUTES AND ELECTION TO NOT NOTIFY THE STATE LICENSING AUTHORITY: Comm. McCarroll/Second: Comm. Sandoval 3-0 Motion carried unanimously.

Motion to approve the Application for A Special Events Permit for Our Lady of Guadalupe Parish under Resolution C-2018-22 that Annabelle presented: Comm. McCarroll/Second: Comm. Sandoval 3-0 Motion carried.

Nick Sarmiento- County Attorney stated that will be the template for any other Special Events Permits.

May Ann Gallegos- La Jara/Towing Impound Situation

Mary Ann stated that she presented a bill to Tressesa last week on a vehicle that was released from the towing from the Sheriff’s Department, it had been impounded because it was involved in a shooting and usually what we are supposed to do is get a tow report on these vehicles and do searches on them, being that it was towed to the
sheriff's impound when the car is released from the Sheriff's Department and it doesn't go back to us the bill gets paid and then we send them a receipt and the sheriff releases the vehicle, the sheriff decided to take it upon himself to release it without making sure that we got paid; the State Patrol had told them at one time that if that ever happens to bring the bill do the department that handles it and make sure that it gets paid because they have to hold someone responsible for releasing that vehicle and making payment.

Nick Sarmiento - County Attorney asked how much is the bill and he did talked to Mr. Gurule and he is okay with them presenting it to him, feels it is okay to pay the $200.00.

Tressessa, County Admin. stated that she has the bill.

The board agreed to go ahead and pay the $200.00.

Mary Ann also commented that Louis wanted her to bring this up- if there is a change in the Sheriff's Department he thinks that they should make sure to get a tow report because the State Patrol actually tells them that if they take a vehicle without a report that they are actually stealing it and the owners of the vehicles could come back at them and charge them with that if they could mention that to whoever is elected as sheriff; also the vehicle that the county doesn't use anymore if they could be disposed of instead of selling them at an auction or to the public because there is a possibility that they might be acting as part of the Sheriff's Department, if those vehicle get in the wrong hands.

**Mack Crowther - Public Trustee's Report**

Mack presented the report for the second quarter, mentioned they have had 8 foreclosures so far.

Motion to approve the Public Trustee's Report as presented by Mack: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

Mack mentioned that they received the PILT monies which is 1.92, has that in investments at the bank, audit is going well, is getting ready to do their semi-annual and publish it in the newspaper, does have one concern the figures are going to look over stated because South Conejos has not gotten their audit done, if the entities don't do their audit or get in their budgets then the treasurers can withhold
funds from the entities, this is the first he has had any school to do that but they have been withholding their funds since February and it's approaching half a million dollars, it's in our monies and when people see those totals it will look over stated, he is concerned with the sales tax question people might think the county has all this money, mentioned the delinquent notices will be going out today or tomorrow, they are down from last year, also mentioned they are trying to get balanced for the month but the Clerk’s Office has been down for a few days.

Naomi Keys- Abatements

Naomi presented one abatement to the board.

Motion to approve the following abatement as presented: Comm.
McCarroll/Second: Comm. Sandoval

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<th>Schedule Number</th>
<th>Name</th>
<th>Year</th>
<th>Amount</th>
</tr>
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<td>572329202004</td>
<td>Lindy Lopez/Tina Rogers</td>
<td>2017</td>
<td>$362.36</td>
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3-0 Motion carried unanimously.

There was a short discussion on the cabins that were lost, Naomi stated that they will prorate it, but because they were destroyed by fire they will get residential rate, believes that they have 5 years to rebuild and it will be kept as residential rate on the land.

Tressesa- County Admn. stated that she got an e-mail from Rodney-Emergency Manager that he would like Thomas who does GIS and Linda from Land Use to go to the incident center, she told him it would be herself, Donnie and someone from the Assessor’s Office, Connie will also attend as PIO.

Noami talked about the 51 protests that they received, approved 35 of them for different reasons and denied 14, they have till the 15th to protest, will give the list to Tressesa-County Admn.

Tressesa, County Admn. stated that she put the notice out.

Donnie Martinez-Road and Bridge

Donnie talked about the trucks, they looked at 7 different trucks in Ft. Lupton, did find one that they want to buy it’s a 2010 International, passed it annual inspection, wanted 22,500 talked the
guy down to 19,500, described the other vehicles that they looked at, found a 2000 Int’l but that has a bad engine, they do have an engine for it, that truck is worth about 17,000.00, the only situation on the truck he wants to buy is that the guy owes $8000.00 to the bank, how they pay that and get a title makes it a little difficult, he would meet them in Colorado Springs the truck is in Sterling, Mike and Jeff rode the truck, the guy does have a maintenance log if they need the record.

Comm. McCarroll mentioned that because of the distance that they haul from the pit he would like to see if they can buy another belly dump.

Donnie stated that they are working on the Capulin land (dump), they are allowing them to stock pile materials so as soon as they can free up some time they can start doing that, he will visit with Nick to make sure they have everything in order to get that done, that will shorten the haul.

Donnie talked about the hard part about not buying anything that is not DEF compliance is that they are outrageous in price, everybody wants them.

Donnie stated that he met with Rod on the shooting range, will start watering the arena every Wednesday the reason being that they could run out of chlorine in a couple of days, District 1 and District will be doing that.

Nick Sarmiento asked if anyone has adopted a road.

Donnie stated that Jeremiah Martinez did, he sent him the application but has not brought it in yet, has a list of about 3 others, he will be reaching out to them.

Tressesa, County Admn. told Donnie that they will be going out to the incident center this afternoon to observe if he wants to go; mentioned the others who will be going.

Motion to purchase the truck for District # 2, work out the details to pay the bank and then reimburse the other: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

Nick Sarmiento-County Attorney asked if they got paid from 2015 and 2017 from PILT.
Tressesa, County Admn. stated that they got paid for 2017 and will be getting paid for 2018.

Nick stated that at the next meeting he will be asking to join the lawsuit to receive the full payments.

There being no further business to come before the board, Chrmn. Jarvies declared the meeting adjourned.

ATTEST:  
NATHAN RUYBAL  
CLERK OF THE BOARD

MITCHELL JARVIES  
CHRMN. BD OF COUNTY COMM.
Minutes of the Board of County Commissioners Payroll Meeting held on July 16, 2018 at 9:00 AM in the Commissioners Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the meeting to Order

Chairman Jarvies called the meeting to order at 9:00 AM.

Members Present: Mitchell Jarvies- Chairman  
Steve McCarroll- Vice-Chair  
John Sandoval- Vice-Chair  
Tressesa Martinez- County Admn.

Also present were Nick Sarmiento- County Attorney, Connie Ricci- HR and Cathy Flores.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.

Approval of Agenda
Motion to approve the agenda: Comm. McCarroll/Second: Comm. Sandoval  
3-0 Motion carried unanimously.

Approval of Minutes
Motion to approve the minutes of the July 05, 2018 Regular Meeting:  
3-0 Motion carried unanimously.

Approval of Payroll and Accounts Payables
Motion to approve Payroll and Accounts Payables as presented: Comm. Sandoval/Second: Comm. McCarroll  
3-0 Motion carried unanimously.

Public Comment: None

Administrator’s Correspondence

County Admn. presented a resolution for transfer of money to and from various funds.
WHEREAS, the Conejos County Finance Officer has asserted to the Members of the Board of Commissioners that certain transfers of money should be made. Specifically, the Conejos County Finance Officer has requested that the following transfer be made; and

WHEREAS, a budgeted transfer in the amount of One Million Dollars (1,000,000) from the Pilt cash account to the General Fund cash account.

Motion to approve RESOLUTION C-2018-23 A RESOLUTION PROVIDING FOR THE TRANSFER OF MONEY TO AND FROM VARIOUS FUNDS: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Executive Session

Motion to go into executive session: Comm. McCarroll, Second/Comm. Sandoval

3-0 Motion carried unanimously.

The board came out of executive session at 9:19 AM and no decisions were made.

Nick Sarmiento: It is the opinion of the county attorney that the discussion held in executive session constituted attorney-client privilege therefore no record was needed.

Motion to enter into negotiation with CDHPE: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Nick Barela-DSS Report

Nick presented his report as follows:

- Employment First- Received an allocation for $10,000 with 100% funds, $30,000 would be 50/50 funds, county should be prepared to come up with $20,000.00
- New Business- Need approval for Admin. EBT in the amount of $387,706.60 and Accounts Payables in the amount of $35,754.42
Motion to approve EBT and Accounts Payables as presented: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

- Gave an update on case load report, food stamps numbers will go down, possibly less EBT money being spent here.
- MOU Renewal between Conejos County and Colorado State University to continue to offer the SNAP Education classes to TANF participants.
- Received an allocation letter for preliminary 2017-2017.
- Attestation to the state- county share to pay allocation.
- Recommend to approve the Conejos County Emergency Policy paid by TANF, will pay participants up to $10,000 if county declared emergency.


3-0 Motion carried unanimously.

- Renewed the lease with Family Foundations for the use of the bus.
- Conejos County CORE Budget in the amount of $203,000.00

**Samantha Escobedo- Public Health Report/Board of Health**

Samantha presented her report as follows:

**Administration and Governance-** Personnel current, facilities/technology, wind damage to commodities door- completed, minor AC unit repair.

**Assessment Planning and Communication-** Continue to participate in regional public health partnership.

**Communicable Disease Prevention, Investigation and Control-** Communicable diseases-dog bites, did get the generator, FQHC deputation approved, medical officer- more extensive requirements with vaccine program, has found a provider that already meets those requirements and VFC Officer that could be ours as well, will be exploring this.

Spring Fire Support—Mutual aid request (213), Support for ESF8 desk in EOC and PIO, support for DAC, have submitted support hours and rates, identified some ways to improve response in our county, post response meeting with Conejos County EM date TBD.

Zika Funding—$3000 to promote and prevent mosquito borne illness including zika virus—passed bags with information.

**Environmental Health—** RFE inspections 5 in May 2018, looking for time tracking data to determine actual time spend in each county to re-adjust contribution rates/percent.

Prevention and Population Health—Tobacco grant, HUD mini-grant, Coordinated with La Jara Rotary to do drawing/coloring contest-artwork brought to show, 15 to display.

CDOT grant—mandatory pre-work session on July 25th, possibility of child fatality to contribute towards disallowed items by CDOT, talked about Baby and Me Tobacco Free—MOU with RMHF and CDPHE.

**Vital Records and Statistics—** Most small counties use other entities for service, with public health to be notified for any significantly abnormal trends.

**Options for Long Term Care Program—** 360 in June 198—Conejos County.

Personal Care Provider (PCP) Program—Clients served 115 May 2018, accepting applicants for personal care providers, possible need for additional administrative support.

Commodity Supplemental Food Program—340 participants and 62 deliveries in June, presented a contract for approval

Motion to approve the Commodity Supplemental Food Program 5 year contract: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Nutrition Program—classes/individual counseling with nurse

Food Storage—AC Unit

**Mack Crowther—Semi Annual Report**

Motion to approve the semi-annual report as presented by Mack: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously

Mack Crowther talked to Donald Valdez about possible legislation.
Nick Sarmiento will talk at the County Commissioners meeting about joint lawsuit.

Comm. McCarroll suggested talking to other county commissioners at the next meeting.

**TJ Salazar- Ambulance Report**

TJ presented the following:

- Financials for June 2018 was $24,512 year to date $291,962
- Transports- 80 calls- 5 refused- 12 cancelled
- Billing is getting better.
- Auctioned off an ambulance.
- Grant approval- 50/50 $26,000 our portion being $13,000

Ernest Abeyta

- Had fun with the 911- event
- First aid booth at Pioneer Days
- Show not scary- helicopter ride $4000.00 (200-300 in prizes, 1500 in donations- want to be self-sustaining.
- Car Seat certified

Motion to fill in the gap to make funds not received through donations: Comm. Sandoval/Second Comm. McCarroll

3-0 Motion carried unanimously.

**Linda- Land Use**

Chrmn. Jarvies opened up the Public Hearing and turned the time over to Linda.

Linda presented the following:

**CASE:** CCLU 2018-0132   **APPLICANT:** Lionel & Michelle Valdez
**BACKGROUND:** An application for a Special Use Review was filed with the Land Use Office on 6/07/2018. The property is zoned Rural and is legally described as 12.99 acres (.30 acre to be used for SUP) located in the North Half Southeast Quarter of the Southwest Quarter of Section 11, Twp 35 North, Range 8 East, Conejos County - common description is the physical address: 20250 County Rd Y, La Jara, CO.

**REQUEST:** The applicant is requesting a Special Use Permit for a short-term overnight lodging.
ADJACENT ZONING: North, South, East, and West are Rural Zone with agriculture and residential uses.

APPLICABLE ZONING ORDINANCE: Article 4 Zoning, Div 4.2 Zone District Regulations and Article 5 Permits, Div. 5.4 Special Use Review.

PUBLIC NOTICE REQUIREMENTS: Notice requirements will be met by sending notice to the surrounding landowners within 500'; notices to referral agencies; notice was published in the Valley Courier, onsite posting was posted on property.

PUBLIC HEARINGS: The public hearing before the PC was held on 7/11/2018 at 6:45 PM. The PC made a recommendation to the Board of County Commissioners to approve the SUP with a condition that the applicants prepare a narrative to inform their renters of rural agricultural living (cattle/tractors-sounds/smells) and also to identify boundaries and respect for other neighbors.

Michelle Valdez stated that she wants better control, is working with neighbors on a narrative, MH certified in 1986, and will check gas lines.

Jessica Valdez who is an adjacent landowner is okay with the provisions; it was suggested by the Planning Commission to have a narrative explaining rural areas, also no firearms or no atv’s.

Linda got written comments they are as follows: Adam Moore no wildfire mitigation required, Kevin Boyle from Division of Water Resources, is in receipt of permit for re-drilling which would be a legal source of water.

Michelle stated that the well was drilled in 1989, the permit expired, the original driller never filed original paperwork, are getting well re-certified.

Chrmn. Jarvies closed the public hearing at 10:47 AM.

Motion to approve Resolution C-2018-24 for a Special Use Permit Lionel & Michelle Valdez Overnight Lodging with the conditions that narrative explaining rural living to guests: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.
Linda-Land Use mentioned that there have been allegations by Ramona Cisneros that the receipts are not being reviewed because they must haul in water, PACFA will look at reports.

Linda stated that concerning dog kennels today is the last day for anyone to rule 106, the Board of County Commissioners received an email from an attorney in Denver with complaints against PACFA in the way that they are conducting their site visits and permitting of the dog kennels, the e-mail was not directed to the Land Use Office.

Linda stated that Mr. Yoder has provided documentation of a PACFA License and he provided a receipt for water he is hauling in, the Division of Water Resources is required that they provide receipt of water purchase from legal water supply, she will be monitoring water receipts as that is a requirement of the Division of Water Resources not Land Use, she will only be inspecting what is required of Land Use and will ask for verification that they are in compliance with the Division of Water Resources, Colorado Department of Agriculture and USDASA.

**Rodney King-Emergency Management Report**

- 4 Lightning strikes fires
- Sept 13th they will hold an exercise
- Spring Fire is being turned over to locals
- Wrote re-entry plan
- Working on a recovery plan
- Explained process to the board

**Donnie Martinez- Road and Bridge Report**

Donnie reported on the following

- Looked a belly dump in Mineral County- were wanting anywhere from $17,000 to $20,000.00
- Mentioned that there is an 2005 Kenworth in New Mexico-they want $25,000.
- There is a pickup at Louis Auto Sales for $10,000- Iggy needs a truck.
- Would like to stock pile junk at Capulin dump- Nick Sarmiento County Attorney suggested waiting a month until they complete the paperwork.
- Mentioned that they were going to do some work at the shooting range but it was closed down due to the fire ban but it is now open.
• Comm. Sandoval stated to go ahead and do the work.
• Donnie stated that they need a heavier truck for hauling.

Motion to go ahead and buy the pickup from Louis’ Auto for $10,000:

3-0 Motion carried unanimously.

There being no further business to come before the board, Chrmn. Jarvies declared the meeting at 10:20 AM.

ATTEST:

NATHAN RUYBAL
CLERK OF THE BOARD

MITCHELL JARVIES
CHRMN. BD OF COUNTY COMM.
Minutes of the Board of County Commissioners Special Meeting held on July 24, 2018 at 9:00 AM in the Commissioners Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the meeting to order

Chrmn. Jarvis called the meeting to order at 9:00 AM.

Members present: Mitchell Jarvis- Chairman
Steve McCarroll- Vice Chair
John Sandoval- Vice Chair
Tressesa Martinez- County Admin.

Also present were Nick Sarmiento-County Attorney, Connie Ricci- HR, and AnnaBelle Gomez, Deputy Clerk & Recorder.

Pledge of Allegiance: Chrmn. Jarvis led everyone in the Pledge of Allegiance.


Approval of Agenda

Motion to approve the agenda as presented: Comm. Sandoval/Second: Comm. McCarroll.

3-0 Motion carried unanimously.

Administrators Correspondence

County Admin. Tressesa stated that they will have a discussion concerning Donnie’s position to see what authority he is going to have, they will have a Road and Bridge Work Session after this meeting.

Chrmn. Jarvis stated that it will be the order of succession on levels of authority in regards to more responsibilities for Donnie and Connie on how they can hold their road and bridge crews more responsible to our Road and Bridge Supervisors, our Road and Bridge Supervisors more responsible to Donnie and Connie depending on whether it’s personnel, and them more responsible to Tressesa and put those levels to place, they are looking at specific things, for the record they are going to do some re-organization and assign some different
things under different areas and come up with a plan on how to carry that out.

Comm. Sandoval suggested putting it on record that there will be new administrative duties in respect to Donnie as far as what items he will be able to reprimand or not.

Tressesa stated that it will change Donnie’s job description.

Chrmn. Jarvies stated that they will make a motion stating that they will be changing administrative rolls in their Road and Bridge Department.

Donnie mentioned that it should be in black and white as possible so that they don’t have any gray areas.

Comm. McCarroll agreed because it creates questions for Donnie and the Supervisors, we need to make it as broad as we need it.

Comm. Sandoval stated that they can tweak it with the safety part of it with our maintenance schedule.

Cumbres and Toltec- Special Events Liquor License

AnnaBelle Gomez presented the Special Events Liquor License Permit for Friends of the Cumbres & Toltec Scenic Railroad to be held on July 27, 2018 from 4:30 PM to 10:30 PM at the Osier Station, also a resolution authorizing the Issuance of Special Events Liquor Permits Pursuant to Article 38 of the Title 12 of the Colorado Revised Statutes and Election to Not Notify the State Licensing Authority.

Motion to approve Resolution C-2018-27 and the Special Events Liquor License Permit as presented: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

WSB- 2017 Conejos County Audit

The audit was presented as follows:

- Independent Auditor’s Report- explains that they have audited the financial statements of the county for the year ended Dec. 31, 2017, talked about the risk assessments.
• Issued an unmodified opinion- which is the type of opinion that you want to have.
• Government Auditing Standards.
• Financial Statements- Schedules are supporting.
• Because they spent over $700,000 there is additional compliance on federal programs.
• Jessica went over the numbers, on capital assets, total non-current assets, current liabilities, total non-current liabilities, deferred inflows or resources- current, net position, and total net position, statement of activities which includes depreciation expenses and takes out any purchases for capital assets that you have budgeted for, shows that the county could not operate without taxes.
• Explained the balance sheet for the governmental funds by department.
• Statement of Revenues, Expenditures, and changes in fund balance; have healthy fund balances.
• Explained the net change in fund balances- total governmental funds.
• Talked about the cash deposits and investments- the treasurer is responsible for 6.175 million dollars at the end of the year, shows how it is broken down, talked about the investments that the treasurer has.
• Most that was spent this year was in the infrastructure and ambulances, the depreciation was $500,000.
• Debt activity- just making principal payments.
• Required supplement information that they talked about in the minutes follows page-25 thru 28 - didn’t have any over budget conditions.
• Explained the Schedule of Expenditures of Federal Awards- list all the monies that came through the county which was 1.3 million dollars last year-explanation of summary on page 43.
• Have internal control issues to discuss, they have identified on material weakness on the financial side, there wasn’t any non-compliance, as far as federal awards go they did not have any material weaknesses, those programs were TANF and Medicaid, finding was internal control- the county does not have a complete system of internal control to prevent and detect financial misstatements, audit adjustments were proposed to properly state the county financial statements as of December 31, 2017 in accordance with generally accepted accounting principles.
General Fund payroll liability accounts are not reconciled with each payroll cycle to ensure proper accounting for employer expenditures and reimbursements.

Recommendation: The county should strengthen its internal controls with adopted policies and procedures regarding monthly and year-end financial close accounting and government-wide reporting and continue to strengthen reconciliation and monitoring processes for payroll, year-end accrual, and capital asset transaction and balances— it is getting better every year.

TANF Finding- Under Federal Award Findings and Questioned Costs—has been labeled as a significant and non-compliance, it is a material non-compliance. Examined 5 of an average 44 total case files for basic cash assistance—Condition: 2 of 5 case files reviewed were missing required information, the requirements are very particular. Cause: Turnover in the TANF case manager position caused a lack of monitoring of assessments and roadmaps for completeness and timeliness—DSS has a great corrective plan in the letter.

Second finding was on the Medicaid Cluster— it is a significant deficiency and non-compliance. Tested 25 case files of 104 case files for Options for Long-Term Care assistance, the county was unable to locate 1 of the 25 case files selected for testing, that doesn’t mean that the county doesn’t have it, they just couldn’t provide it for audit—recommendation is to develop policies and procedures to ensure physical security over the case files in accordance with CDHCPF.

Have a letter which is required communication from them to the governing board(County) concerns estimates—biggest estimate is the depreciation expense, you don’t know how long the building is going to last or how long the roads are going to hold up, have established some guidelines.

The audit went very well, the information was provided earlier than it has been in the last 10 years, management is on top of things, this year they don’t need an extension, they make management sign a letter that stated they have given them all the information.

Explained the controlled deficiencies, doesn’t go into a finding, this talks about the commissary at the jail, last year they had a finding, there was a lot of money not being run through the County General Fund as it should be, they were huge deposits that they saw, there was questionable meal purchases, maybe it was fine, they can work with the new sheriff.

The grant activity has improved greatly over the years; there is one grant that is passed through Alamosa County, just make sure
what expenditures are happening in your county to make sure you are getting reimbursed the right amount.

Comm. Sandoval asked about the ambulance department- are the numbers that you have accurate to what is presented to the board every month, explained why.

Response was that they don’t test what they give them every month, it’s easier to see when it’s an independent district because it gets rolled in to your County General Fund, they do look at it as a department as a whole, they don’t test every transaction, they have been satisfied that they have the claims, Conejos County has historically one of the best collections records in the area, it is very difficult especially once you contract with a third party, those do have to be monitored- suggested not letting them write anything off without county board approval, it is very difficult to collect on these that’s why you are paying a third party.

Tressesa, County Admin. stated that she has talked to TJ and Debra about that, they are working on that.

Nick Barela-DSS stated that there were a couple of missing files.

Tressesa- County Admin. explained that they did not have enough checks and balances when they changed to the SYMA system, the SYMA gives them what they need, Connie is helping them with benefits but it is so much better.

**County Sales Tax Resolution C-2018-26**

Nick Sarmiento presented Resolution C-2018-26 RE: A RESOLUTION DESCRIBING A PROPOSAL FOR THE CREATION OF A TWO AND ONE-HALF PERCENT 2.5% COUNTIWWIDE SALES TAX FOR THE DIRECT FUNDING OF THE SHERIFF’S OFFICE TO PROVIDE LAW ENFORCEMENT OPERATIONS FOR THE COUNTY OF CONEJOCS, COLORADO, AND TO FURTHER FUND THE AMBULANCE SERVICE PROVIDED BY CONEJOS COUNTY TO PROVIDE EMERGENCY MEDICAL SERVICES.

The ballot issue is: CREATION OF A SPECIFIC TWO AND ONE-HALF PERCENT COUNTYWIDE SALES TAX INCREASE, SHALL CONEJOCS COUNTY TAXES BE INCREASED BY AN ESTIMATED $976,000 ANNUAL IN THE FIRST FULL FISCAL YEAR AND BY SUCH AMOUNT AS ARE RAISED ANNUALLY THEREAFTER BY IMPOSING EFFECTIVE JANUARY 1, 2019, A NEW COUNTYWIDE SALE TAX OF TWO AND ONE-HALF PERCENT PER DOLLAR PURSUANT TO PART 1 OF ARTICLE 2 OF TITLE 29, COLORADO REVISED STATUES, WITH THE TAX REVENUES BEING USED SOLELY TO FUND BOTH THE CONEJOCS COUNTY SHERIFF’S OFFICE TO PROVIDE LAW ENFORCEMENT OPERATIONS, AND TO FUND THE AMBULANCE SERVICE PROVIDED BY CONEJOCS COUNTY TO PROVIDE EMERGENCY MEDICAL SERVICES; SHALL ALL REVENUES GENERATED FROM THE TAX, REGARDLESS OF THE AMOUNT AND THE COSTS OF COLLECTION, BE DEPOSITED INTO A SEPARATE FUND AND RESTRICTED TO USE FOR SAID PURPOSES.

SHALL RESOLUTION NO 2018-26 OF THE COUNTY PROVIDING FOR THE IMPOSITION OF THE SALES TAX BE APPROVED; AND SHALL ALL TAX REVENUES GENERATED FROM THE SALES TAX RATES AUTHORIZED HEREIN AND FROM ANY EARINGS FROM THE INVESTMENT OF SUCH REVENUES CONSTITUTE
YES OR NO

Nick stated that in Section 12 of the Resolution it allows you to expend on:

- 1. The Conejos County Sheriff’s Office
- 2. The Conejos County Jail
- 3. The Conejos County Ambulance Service

Nick Sarmiento stated that this will not pertain to motor vehicles sold outside of the county; the estimated amount was received from the state.

Nick suggested having a discussion concerning the permitted activities that the board can engage in after this resolution is passed plus the included activities that are employed by the county, as long as it is on your own time and not expending any county fund we would be okay, the county can provide information but cannot say vote yes or no during work, we can probably make County Admin. Tressesa the spokesperson on any information that needs to come out of the county in regards to the budget, etc., those can be answered during county time but cannot say nay or yay, those that want to participate can do it on their own time, also be careful on faxes or copies.

There was a short discussion on the difference between a sales tax and a use tax; the board called LuAnn at the state for clarification on their questions.

Motion to approve RESOLUTION-2018-26 2.5 % COUNTY SALES TAX as presented by Nick Sarmiento-County Attorney: Comm. McCarroll/Second: Comm. Sandoval

3-0 Motion carried unanimously.

Linda—Land Use

Linda presented the Resolution for a Special Use Permit for Lionel and Michelle Valdez which was approved on July 16th, 2018, she did not present it because she did not have the verbiage on condition that the applicant shall provide a written narrative to guests explaining rural and agricultural living, providing information about the property boundaries and other information and restrictions that the applicants have in place to ensure that rental guests do not infringe on neighboring property.
Chrmn. Jarvies proceeded to sign said resolution.

**JIM ROY DANIELS- ROCKY MOUNTAIN ESTATES RE-PLAT LOT CONSOLIDATION**

Linda presented the following:

**CASE NO:** CCLU-2015-0127  
**REQUEST:** Lot Consolidation  

**APPLICANT:** Jim Roy Daniel  
**ZONING:** Rural  

**SURVEY BY:** Tony Martin-Russell Surveyors and Associates  

**BACKGROUND:** An application was filed with the Land Use Office on May 18, 2015 for a Lot Consolidation. The real property is legally described as:

Rocky Mountain Estates 2-Lots 8,9,10 and E1/2 of Lot 16, Tract 41 of the Independent Re-survey of Twp 34, Range 5 East, NMPM, Conejos County, physical address 135 Aspen Circle, Rocky Mountain Estates, Antonito, CO

The proposed Lot Consolidation of the 4 lots will create the following: Tract 8C containing 1.09 acres.

**Notes:** Mr. Daniel requested the consolidation of his 4 lots to make his property one parcel and conforming to a residential zone district. There is one home with all utilities and meets all setbacks.

Motion to approve Resolution **C-2018-028 ROCKY MOUNTAIN ESTATES CONSOLIDATION LOTS 8,9,10 AND 16 FOR JIM ROY DANIEL:** Comm. Sandoval/Second: Comm. McCarroll

3-0 motion carried unanimously.

**Sophia Marquez/Jim Romero Division of Land**

Linda presented the following:

**CASE:** CCLU-2018-0033  
**REQUEST:** Division of Land  

**APPLICANT:** Jim & Emily Romero and Sophia Marquez  
**ZONING:** Rural  

**SURVEY BY:** Reynolds Engineering Company  

**BACKGROUND:** An application was filed with the Land Use Office on Feb. 21, 2018 for a Re-Plat/Lot Consolidation. That process could not be used as there is one parcel of land that must go through a legal court process. The applicants requested that the Division of Land/Subdivision Exemption process be used. The real property is legally described as:
124.005 Acres of Section 21, Twp 33 N, Range 8 East, NMCP Conejos Colo.
The proposed Division of Land (124.005 acres) will create the following:

Tract # 1 containing 116.535 acres more or less
Tract # 2 containing 7.470 acres more or less
No County Road Right-of-Way

Purpose of Dividing Land - Per a legal matter Ms. Marquez will convey the 7.470 acres to Mr. and Mrs. Romero.

Linda stated that Mr. Romero will be going through the quiet title process with Mr. Motz.

Motion to approve Resolution C-2018-028 A RESOLUTION PERMITTING AN EXEMPT SUBDIVISION OF LAND FOR SOFIA MARQUEZ AND JIM & EMILY ROMERO/(SOFIA MARQUEZ DIVISION OF LAND) as presented: Comm. Sandoval/Second: Comm. McCarroll

3-0 Motion carried unanimously.

**Linda-Land Use/Violations on Overnight Lodging**

Linda mentioned that she would like to bring to the Board's attention that she has 6 people that she will be sending violation notices in regards to overnight lodging, she will consult with their legal department on whether she can completely shut them down, looking at their calendars they are all booked, she is having problems with one community that are really complaining about people riding 4-wheelers, they are trespassing, being disrespectful which is on two cabins in Ponderosa, the landowners are getting a call once or twice a week from people that are really upset.

Nick Sarmiento-County Attorney stated that they probably won't stop them but they can charge them the fee on every day of violation.

Linda stated that they are local people one of them just purchased their home.

Nick stated that they can just come in for a Special Use Permit.

Linda agreed but wanted to know what happens to those that do not cooperate can she red tag them.
Nick again suggested sending them a letter stating to come in for a Special Use Permit, if they continue then they can take them to court and charge them for every day they are in violation of the Land Use Code.

Comm. McCarroll stated that they can probably charge them Lodging Tax.

There was a short discussion on whether they would be taxed as residential or commercial but that concerns the Assessor's Office.

Linda stated that another to be concerned is water, the Division of Water Resources is taking a strong stand on that, if they have an employee you have a certain type of water resource.

**Tressesa-County Admin./Landscaping**

Tressesa stated that she has contacted a landscaping company to look at the Veterans Boulevard to landscape the whole area with a walking path, some nice landscaping and some benches. She has contacted GOCO to see if they qualify for a grant and they do.

Comm. Sandoval stated that there should be a way to put that water line underground.

Tressesa stated that estimate will include that also, talked about in-kind and matching funds.

There was a short discussion to see if the grant could also include the culvert.

**Road and Bridge Work Session after adjournment of meeting.**

There being no further business to come before the board, Chrmn. Jarvies declared the meeting adjourned.