



Nathan Ruybal
CONEJOS COUNTY CLERK & RECORDER

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Minutes of the Board of County Commissioners Regular Meeting held on December 16, 2021, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129

Comm. Jarvies called the meeting to order at 9:00 am

Mitchell Jarvies – Chairperson – Present

Carlos Garcia - Vice Chair – Present

Joseph Baroz – Vice Chair – Present

Present: Nathan Ruybal-Clerk and Recorder, Nick Sarmiento-County Attorney, Connie Ricci-HR Director

Tressesa Martinez-County Administrator **was not present**

Pledge of Allegiance: Comm. Jarvies led everyone on the Pledge of Allegiance.

Prayer: Comm. Jarvies gave the opening prayer.

Approval of Agenda:

- Add Clerk and Recorder resolution approval to the agenda after Admin. Correspondence.
- Add appointment of members to the Capulin Cemetery Board right after Clerk Resolution.
 - Richard Quintana
 - Armando Marquez
- Fernando Martinez, Conejos County Comm. Email added to after County Attorney.
- Add Indigent burial expenses discussion added under Executive Session for County Citizen that died from Covid.
- Add Morgan drain District discussion under Executive Session.

Motion to approve agenda as amended

Comm. Garcia 1st Motion

Comm. Baroz 2nd Motion

Motion Carries 3-0

Approval of Minutes:

November 18, 2021, BOCC Minutes

Comm. Baroz made motion to approve minutes as presented.

Comm. Garcia 2nd Motion

Motion Carries 3-0

PUBLIC COMMENT:

- NO PUBLIC COMMENT

Administrative Correspondence – Tressesa Martinez:

Covid Reimbursement for Municipalities that upgraded their computers to better handle Zoom meetings.

- Town of La Jara
 - \$5094.00
- Town of Romeo
 - 2545.00

Comm. Garcia makes motion to approve Covid Reimbursement as presented.

Comm. Baroz 2nd Motion

Motion Carries 3-0

Clerk and Recorder Resolution – Nathan Ruybal:

BEFORE THE BOARD OF COUNTY COMMISSIONERS

OF

CONEJOS COUNTY, COLORADO

RESOLUTION NUMBER C- -21

A RESOLUTION PROVIDING FOR THE TRANSFER OF MONEY TO CORRECT THE CLERK’S OFFICE OPERATIONS FUND ACCOUNT

WHEREAS, the Conejos County Clerk and Recorder’s Office has asserted to the Members of the Board of County Commissioners that the Clerk’s Office Operations account has accumulated a negative balance due to checks submitted for payment of Motor Vehicle Registrations and or Renewals with insufficient funds. The Conejos County Clerk and Recorder has requested the following transfer be made from the Clerk’s Fees account in the amount of minus one thousand nine hundred seventy-two dollars and fifty-three cents (\$1973.53) to the Clerk’s Office Operations account to return the account back to zero.

NOW THEREFORE, in consideration of the forgoing, **BE IT RESOLVED** that Mack Crowther, the duly elected Conejos County Treasurer, was and is hereby directed and authorized to forthwith transfer the amounts as requested in this resolution.

THIS RESOLUTION WAS CONSIDERED, DISCUSSED AND ADOPTED THE 16TH DAY OF DECEMBER 2021 AT A REGULARLY SCHEDULED MEETING OF THE BOARD.

Motion made to approve Resolution **50** as presented

Comm. Baroz 1st Motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Capulin Cemetery Member Appointment – BOCC:

Two letters were received from the citizens below to sit on the Capulin Cemetery Board.
Motion is made to appoint Richard Quintana and Armando Marquez.
Comm. Garcia 1st Motion
Comm. Baroz 2nd Motion
Motion Carries 3-0

Letter to the Commissioners

BOCC received a email from a Fernando Martinez about an article published in several new papers regarding Mental Health. Mr. Martinez claims it is misleading and filled with inaccuracies. Martinez would like to explain the Center and their services.

BOCC discuss the letter.
No Decisions Were Made.

DSS Report – Nick Barela:

Approval of Program and Administration expenditures of \$503,710.37
Comm. Baroz makes motion to approve expenditures for DSS as presented.
Comm. Garcia 2nd Motion
Motion Carries 3-0

Approval of Accounts Payable of \$24,623.51
Comm. Garcia makes motion to approve A/P as presented.
Comm. Baroz 2nd Motion
Motion Carries 3-0

DSS Merit System of 2022 Certification of Compliance.

Comm. Garcia makes motion to approve Merit System as provided.
Comm. Baroz second motion
Motion Carries 3-0

DSS Case Load Report

CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES ONGOING WORKLOAD SUMMARY REPORT

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
APS	4	4	4	5	5	5		3	4	2	3	
Child Care	76	31	34	34	34	35	25	32	37	75		
Child Support	398	407	409	410	408	406	391	404	404	402		
Child Welfare	13	12	12	12	15	17		17	17	17	16	17
Adult Financial	125	127	122	120	123	117	118	116	114	109	98	102
Colorado Works	42	46	44	41	41	41		31	36	23	32	46
Food Stamps/Food Assistance	770	757	751	737	727	726		753	723	730	734	759
Medical Assistance	1736	1561	1540	1557	1644	1653	1661	1674	1698	1716	1731	1726

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Child Support	399	397	396	395	393	391	394	394	396	401	401	
Child Welfare	12	12	12	12	12	12	12	14	14	13	13	12
Adult Financial	128	126	122	124	123	123	124	123	123	123	131	125
Colorado Works	51	52	50	51	49	51	56	53	51	49	47	44
Food Stamps/Food Assistance	771	757	735	774	812	836	815	823	775	750	756	728
Medical Assistance	1577	1561	1540	1557	1644	1653	1661	1674	1698	1716	1731	1726

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Child Support	403	403	404	407	404	404	406	405	401	394	394	397
Child Welfare		18	17	14	15	17	13		10	13	13	11
Adult Financial	142	140	142	141	141	141	142	144	138	138	136	139
Colorado Works	59	60	54	57	52	55	54	53	53	53	50	48
Food Stamps/Food Assistance	777	797	793	787	770	778	751	732	718	710	708	722
Medical Assistance	1502	1615	1611	1634	1641	1631	1628	1626	1630	1618	1623	1601

Adult Financial	131	134	140	142	149	141	139	139	139	140	140	142
Colorado Works	42	46	43	44	41	46	47	47	49	53	53	58
Food Stamps/Food Assistance	747	750	752	751	742	726	719	723	759	761	769	798
Medical Assistance	1637	1686	1712	1711	1704	1710	1716	1717	1709	1686	1636	1630

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Adult Financial	146	145	147	144	142	145	139	142	142	139	139	138
Colorado Works	43	44	45	40	40	35	45	41	36	36	36	39
Food Stamps/Food Assistance	782	782	804	775	756	769	737	737	744	724	724	731
Medical Assistance	1791	1815	1808	1811	1787	1787	1796	1770	1745	1729	1729	1704

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
Adult Financial	154	161	158	150	150	146	143	146	144	145	150	146
Colorado Works	51	46	42	41	41	36	41	40	37	40	47	45
Food Stamps/Food Assistance	819	813	798	782	756	776	778	793	797	789	767	782
Medical Assistance	1829	1845	1830	1816	1793	1820	1819	1799	1793	1805	1809	1794

	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Adult Financial	157	154	159	151	152	147	146	151	149	152	152	151
Colorado Works	50	48	47	45	48	47	45	49	48	51	51	52
Food Stamps/Food Assistance	844	830	829	836	803	808	804	757	755	760	766	792
Medical Assistance	1697	1721	1728	1729	1868	1824	1789	1736	1737	1762	1838	1821

Motion made to enter Executive Session at 9:40am

- Indigent Burial expenses for County Citizen that dies of Covid,

Comm. Baroz first motion

Comm. Garcia second motion

Motion Carries 3-0

Back from Executive Session 9:50am

Public Health and Board of Health – Denise Jiron:



Conejos County Public Health Commissioners Report

12/16/2021

Public Health-Core Public Health Services

A. Administration and Governance

All public health agencies are required to establish and maintain programs, personnel, facilities, information technology and other resources necessary to deliver core public health services in the agency's jurisdiction.

1. Personnel-current
 - a. 1 public health director
 - b. 1 public health nurse--25 PT
 - c. 1 prevention coordinator-part time-VACANT
 - d. 1 Public Health (Generalist/ Nurse)
 - e. 1 office manager
 - f. 1 commodities manager
 - g. 2 PCP supervisory employees
 - h. COVID Response

B. Assessment Planning and Communication

1. Conejos County Specific Goal

Work with community partners on existing and emerging local projects to influence health behaviors and conditions and advocate for family support systems that strengthen protective factors and reduce risk factors for children and families

C. Communicable Disease Prevention, Investigation and Control

All public health agencies are required to track the incidence and distribution of disease in the population and prevent and control vaccine-preventable diseases, zoonotic, vector-borne, water-borne, and food-borne illnesses, and other diseases that are transmitted person-to-person.

1. Communicable Diseases
 - a. Coronavirus COVID 19- Pandemic is not over PH continues to be busy with Pandemic planning and response
 - i. See BOH report
2. Immunization Program
 - a. CCPH Immunization program had a VFC/COVID Vaccine compliance visit on 11/17/21
 - b. State vaccine auditors evaluated our handling, storage and documentation regarding VFC and COVID vaccines. CCPH immunization staff did well with few recommendations and changes
 - c. Kudos to IZC team for maintaining our Immunization Licensure

D. Emergency Preparedness and Response

All public health agencies are required to prepare and respond to emergencies with a public health or environmental health implication in coordination with local, state and federal agencies and public and private health partners.

1. PH Director and Office Manager continue EPR training. Joleen's backup

E. Environmental Health

All public health agencies are required to participate in the protection and improvement of air, water, land, and food quality by identifying, investigating, and responding to community environmental health concerns, reducing current and emerging environmental health risks, preventing communicable diseases, and sustaining the environment. These activities should be consistent with applicable laws and regulations and coordinated with local, state, and federal agencies, industry, and the public.

1. Regional environmental health program manager Carol Kerh and Gary Bruder

F. Prevention and Population Health

All public health agencies are required to develop, implement and evaluate strategies, policies and programs to enhance and promote healthy living, quality of life and wellbeing while reducing the incidence of preventable chronic and communicable diseases, injuries, disabilities and other poor health outcomes across the lifespan.

1. Tobacco Grant
 - a. Vaping- statewide push to develop policy
 - b. Grant was renewed for next FY.
2. Child fatality
 - a. No new cases for review for Conejos this quarter
3. Baby and Me tobacco Free
4. RCORP / HRSA

G. Vital Records and Statistics

All agencies are required to record and report vital events (e.g., births and deaths) in compliance with Colorado Statutes, Board of Health Regulations and Office of the State Registrar of Vital Statistics policies. Public Health Directors shall act as the local registrar of vital statistics or commit the responsibility of registrar in the area over which the agency has jurisdiction.

1. Most small counties use other entities for this service with public health to be notified/monitor for any significantly abnormal trends

H. Personal Care Provider (PCP) Program

1. November 2021
 - a. Clients: 61
 - b. Hour worked in November 2021: 4,231.7
 - c. Employing 26 Providers

I. Commodity Supplemental Food Program

1. 508 Individuals total participation for November 2021
2. Curbside delivery continues 2 (T/Th) days weekly
3. Home deliveries to the homebound 2 days monthly. 55 people
4. Total served: 335 Households (including TFAP)

J. CCPH COVID Vaccine Policy

1. 35 employees
 - a. 28 fully vaccinated 1 partial
 - b. 4 approved exemptions
 - c. 3 pending Vax status (including new hires and those recovering from COVID)
 - d. 3 resignations to date

CONEJOS COUNTY
BOARD OF HEALTH REPORT
12/16/21

SLV Regional information on COVID-19 as of 12/16/2021:

There are currently 98 known active cases of COVID-19 in the San Luis Valley

- Alamosa County - 50
- Conejos County - 11
- Costilla County - 2
- Mineral County - 0
- Rio Grande County - 24
- Saguache County - 11

Conejos County as of 12/15/21:

- 14 active cases
- 1 168 positives confirmed to date
- 109 hospitalized to date
- 11 Outbreaks
- Current positivity rate for Conejos County is 7.6% (from 12/5-12/11/21)
Down from 11.49% at this time last month (11/8-11/14/21) 3.89% decrease
Goal is to stay under 5%

Deaths

- 43 Deaths among cases
- 16 deaths Due to COVID
- November 2021= 6 deaths
- As of December 15, 2021= 2 Deaths

Regionally as of 12/15/2021

- 7 497 Cases
- 520 Hospitalized
- 24 487 tested
- 151 deaths among cases
- 85 Due to COVID 19
- 136 Outbreaks

Conejos County Outbreaks

- Sanford Schools

Testing

CCPH has aligned with Affinity / Eurofins to provide Free COVID weekly in our County

- Antonio Town Hall - Every Thursday 9 00am - 11 00am- Town hall
- La Jara Town Hall - Every Thursday 12 00pm - 4 00pm- Town hall
- Affinity has paired with WYHS and provides free Testing Sunday-Saturday (everyday) at Convenient Care in Alamosa 8 30am-3 30pm

Vaccination Updates:

CCPH currently offers vaccines for those 5 years old and up. COVID vaccinations are by appointment only on Tuesdays

Vaccine interest form/ sign up form can be found at Conejos County public Health Facebook page <https://www.facebook.com/conejoscounypublichealth>

or
The Conejos County Government website <https://www.conejoscouny.org/>

COVID Vaccines, 1st, 2nd, 3rd Doses and/or Boosters

Below is a brief snapshot of some recent changes pertaining to the COVID-19 response:

Pfizer:

- COMIRNATY is the brand name for the Pfizer COVID 19 Vaccine-offered to those 16 years and over
- CCPH is able to administer both 3rd doses and Boosters
- CCPH can administer to those 12 years of age and up
- CCPH began administering to children ages 5-11 on 11-18-2021

Moderna:

- CCPH is able to administer to adults 18 years and older including 3rd doses and Boosters
- No information on approval for children 17 and under

J&J:

- CCPH does not administer J&J. However, FDA approved Moderna as the booster for J&J recipients

Public Health and Board of Health – continued

Denise discusses the need for a Covid Educator required by one of her grants for 2022, job will be published and hiring will be made for valid prospects.

November 17, 2021, CDPHE gave a surprise Vaccine Compliance Audit was conducted, the audit went well, no issues to report and Public Health passed the audit. CDPHE looked at vaccine storage, handling and documentation and Anna Raye Smith and Samantha Escobedo handled this portion of the Audit.

Samantha discussed that the only major find is that Public Health was out of stock of Baby and some of the rare vaccines, we as a county do not give out many of those vaccines and we were having inventory expire on us, so Public Health stopped ordering these vaccines. CDPHE encouraged Samantha to once again order and keep on hand.

CONEJOS COUNTY LAND USE
CASE SUMMARY- REPORT

CASE NO: CCLU-2021-0309 **REQUEST:** Division of Land
APPLICANT: Donald & Cecilia Lopez **ZONING:** Rural
SURVEY BY: Reynolds Engineering Company

BACKGROUND: An application was filed with the Land Use office on September 30, 2021 for a Division of Land (DOL.) The owners are Donald & Cecilia Lopez. The property is 80 acres Situated in the West Half of the Southwest Quarter he Northwest Quarter of the Northwest Quarter of Section 35, Township 35 North, Range 9 East, New Mexico Principal Meridian, Conejos County Colorado.

The proposed survey reflects a division of 81.527 ac± to create the following:

- Tract 1 containing 76.663 acres ± Rural - agricultural land
- Tract 2 containing 2.147 acres ± Rural - residential area
- County Road T ROW dedication containing 0.891 acres ±
- County Road 16 ROW dedication containing 1.826 acres ±

Applicable Land Use Codes: Article 10 - Subdivision, Division 10.7 Subdivision Exemptions, Section 10.7 (1.) Division of Land

Purpose of Division: The applicants requested a division of land to create one parcel for a residential site and the second parcel will remain with the agricultural land.

LU Administrator approval: 12/16/2021 **County Surveyor review/approval:** N/A

Board of County Commissioners review/approval: 12/16/2021

Comm. Baroz makes motion to approve Donald and Cecilia Lopez Division of Land as presented.
Comm. Garcia second motion
Motion Carries 3-0

CONEJOS COUNTY LAND USE
CASE SUMMARY- REPORT

CASE NO: CCLU-2021-0308

REQUEST: Division of Land

APPLICANT: Shawn & Kristie Thomas

ZONING: Rural

SURVEY BY: Reynolds Engineering Company

BACKGROUND: An application was filed with the Land Use office on October 21, 2021, for a Division of Land (DOL.) The owners are Shawn & Kristie Thomas. The property is 40 acres Situated in the Northwest Quarter of the Northeast Quarter of Section 35, Township 35 North, Range 9 East, New Mexico Principal Meridian, Conejos County Colorado.

The proposed survey reflects a division of 39.069 ac± to create the following:

Tract 1 containing 32.740 acres ± Rural - agricultural land

Tract 2 containing 7.719 acres ± Rural - proposed residential area

County Road U ROW dedication containing 0.903 acres ±

Applicable Land Use Codes: Article 10 - Subdivision, Division 10.7 Subdivision Exemptions, Section 10.7 (1.) Division of Land

Purpose of Division: The applicants requested a division of land to create one parcel for a residential site and the second parcel will remain with the agricultural land.

LU Administrator approval: 12/16/2021 County Surveyor review/approval: N/A

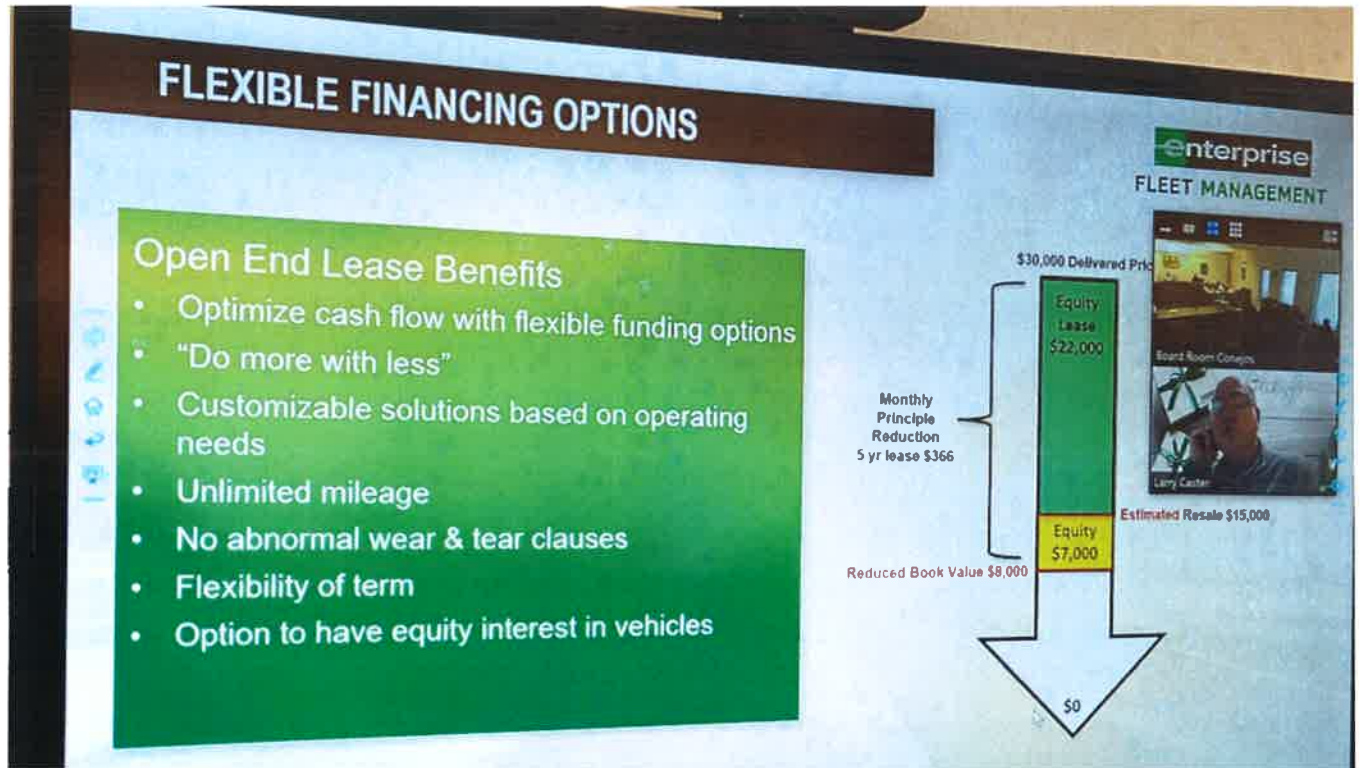
Board of County Commissioners review/approval: 12/16/2021

Comm. Garcia makes motion to approve Shawn and Kristie Thomas Division of Land as presented.
Comm. Baroz second motion
Motion Carries 3-0

Enterprise Fleet Management – Larry Caster:

Larry presented a slideshow to the BOCC and the Sheriff's Office regarding moving the vehicle fleet to a program where we can get new vehicles every four years. The system has been adopted by many counties and municipalities in Colorado and throughout the Nation.

Open Ended Lease was the best fitted option for Conejos...



OEM Report – Rodney King:

1. 2021 EMPG-LEMS Grant Activities — See Part I – Work Report for 2022

[See Attached – EMPG Part I](#)

2. EMPG Funding - 2022

One of the items that is required for 2022 funding is a score on the Conejos County Basic EOP of 90+% for complete funding – including updates and revisions of which I have started.

[See Attachment Site Visit Letter and County Response Form](#)

EOC position training that would be available to all county employees to learn the Position Tasks if we have to open our EOC for an actual Emergency Incident. I have been assigned to work in the PLANS section training.

\$5000 - \$10,000 needed for Budget for Special Projects when offered and Mitigation Plan – The County needs to better prepare –Fuel - EOC

3. 2021 Training and Exercise Plan (TEP) including the Thomas Ranch Fire Table Top - We completed the Conejos County MAC / Mitigation meeting on Dec 9th. The TRF Tabletop went very well with 26 in attendance and 4 on Zoom. The main Objective was satisfied, with good discussion and Essential Communication such as assessing exactly what and where the threat is and resources needed.

4. 5 year Hazard Mitigation Assistance Plan for Conejos County (2022)

Each county will donate up to \$5,000 in funding and/or in-kind match (same as previous plan) as matching funds for the grant. The Conejos County Multi Agency Committee (MAC) / Mitigation meeting earned us between \$2,000 and \$2,200 in in-kind match.

5. SLV R ECC Funding Request – approval and amount, no notification to date.

Ambulance Report – Ernest Abeyta:

Discussion Topics

- November Financials.
- Transfers.
- COVID Cases.
- Insurance Collections.
- Total Runs and Call Volume Year to Date Comparison.
- Grant has been received for gym equipment to ensure the physical and mental health of First Responders.
- E911 Grant paid half of the purchase of 5 pagers.
- 01/01/2022 there will be a full-time position open.
- CPR Training for Deputies.

Motion to enter Executive Session at 11:43am

- Discussion Topics
 - Morgan Drainage District
 - Douglas County and Water
 - County Road Y

Comm. Garcia makes motion to enter executive session

Comm. Baroz second motion

Motion Carries 3-0

Meeting Adjourned 12:31 pm

ATTEST:


Nathan Ruybal
Clerk of the Board


Mitchell Jarvies
Chair of BOCC